
FALL BROOK ELEMENTARY SCHOOL

LEOMINSTER, MA

Fall Brook Building Committee Meeting
Design Development | Meeting 01

July 8th, 2025

Agenda

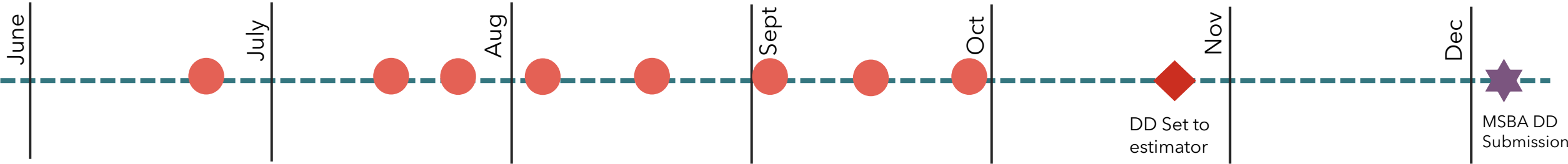
1. Working Group Meeting Proposed Schedule
2. Proposed users and client meetings
3. Summary from Working Group Meeting
4. Update on Sewer and Culvert

Working Group Meetings will be Bi-Weekly

Tentative Schedule for the Design Development Phase

- WG - Week of 6/23:**
 - Project Space Program Updates
 - Security meeting with Rich & Security Consultant
- WG - Tuesday 7/15:**
 - Playground Equipment with Landscape Architect
- WG - Tuesday 7/22:**
 - Bathrooms & Other Support Spaces
- WG - Tuesday 8/5:**
 - Lobby, Cafeteria, Gymnasium & Media Center designs

- WG - Tuesday 8/19:**
 - Exterior Materials & Design Update
- WG - Tuesday 9/2:**
 - Classrooms, corridors, project breakouts, & stair designs
- WG - Tuesday 9/15:**
 - Art, Stem, Media Project, Special Education designs
- WG - Tuesday 9/30:**
 - Interior & Exterior Materials Palette final



User Meetings – To be scheduled

- Mechanical System design detail
- IT Group to review all Technology, AV, Stage, and Cafeteria
- District Food Service team/Chartwells
- FF&E - various team members
- Admin and Nurse Team
- Plantings/grounds meeting
- Technical Review Committee
- First Responder Meeting
- Town/Community Meetings

Working Group Meeting #1 Summary

Plan Review

SD - First Floor Plan

Concerns:

- Media Center Project Room is open to the corridor - sound concerns in the area, as well as an issue with student distractibility
- Open Main Stair - could be loud during transition times
- Sound levels of circulation traveling to classrooms



Plan Review

SD - Second Floor Plan

Concerns:

- Open Main Stair - sound traveling to classrooms during transition time



Plan Review

Design Development (DD) First Floor Plan Update

- Media Center Project Room is enclosed and has exterior windows
- STEM room was moved down to the first floor for adjacency to Media Center Project Room
- Open Main Stair is located between the STEM room and the OT/PT space to allow for ample circulation & contain sound from traveling to classroom corridors
- Steps added between the two levels at the first floor



Plan Review

Design Development (DD) Second Floor Plan Update

- Open Main Stair location has been relocated and noise level at the center of the building reduced
- Art Room has moved to this level - co-located with other art room
- Teacher workroom and dining space has been located adjacent to the Media Center



Plan Review

First Floor Plan



SD PARTIAL FIRST FLOOR PLAN

DD PROPOSED PARTIAL FIRST FLOOR PLAN

Plan Review

Second Floor Plan Update



- ADMINISTRATION & GUIDANCE
- ART & MUSIC
- ASSEMBLY
- CIRCULATION
- CORE ACADEMIC SPACE
- CUSTODIAL & MAINTENANCE
- DINING & FOOD SERVICE
- HEALTH & PHYSICAL EDUCATION
- MEDIA CENTER
- MEDICAL
- NON-PROGRAMMED
- OTHER
- SPECIAL EDUCATION

SD PARTIAL SECOND FLOOR PLAN



DD PROPOSED PARTIAL SECOND FLOOR PLAN

Update on Culvert and Sewer

