

Massachusetts School Building Authority

Next Steps to Finalize Submission of your FY 2021 Statement of Interest

Thank you for submitting your FY 2021 Statement of Interest (SOI) to the MSBA electronically. **Please note, the District's submission is not yet complete.** The District is required to mail all required supporting documentation, which is described below.

VOTES: Each SOI must be submitted with the proper vote documentation. This means that (1) the required governing bodies have voted to submit each SOI, (2) the specific vote language required by the MSBA has been used, and (3) the District has submitted a record of the vote in the format required by the MSBA.

- **School Committee Vote:** Submittal of all SOIs must be approved by a vote of the School Committee.
 - For documentation of the vote of the School Committee, Minutes of the School Committee meeting at which the vote was taken must be submitted with the original signature of the Committee Chairperson. The Minutes must contain the actual text of the vote taken which should be substantially the same as the MSBA's SOI vote language.
- **Municipal Body Vote:** SOIs that are submitted by cities and towns must be approved by a vote of the appropriate municipal body (e.g., City Council/ Aldermen/Board of Selectmen) in addition to a vote of the School Committee.
 - Regional School Districts do not need to submit a vote of the municipal body.
 - For the vote of the municipal governing body, a copy of the text of the vote, which shall be substantially the same as the MSBA's SOI vote language, must be submitted with a certification of the City/Town Clerk that the vote was taken and duly recorded, and the date of the vote must be provided.

ADDITIONAL DOCUMENTATION FOR SOI PRIORITIES #1 AND #3: If a District selects Priority #1 and/or Priority #3, the District is required to submit additional documentation with its SOI.

- If a District selects Priority #1, Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of the school children, where no alternative exists, the MSBA requires a hard copy of the engineering or other report detailing the nature and severity of the problem and a written professional opinion of how imminent the system failure is likely to manifest itself. The District also must submit photographs of the problematic building area or system to the MSBA.
- If a District selects Priority #3, Prevention of a loss of accreditation, the SOI will not be considered complete unless and until a summary of the accreditation report focused on the deficiency as stated in this SOI is provided.

ADDITIONAL INFORMATION: In addition to the information required above, the District may also provide any reports, pictures, or other information they feel will give the MSBA a better understanding of the issues identified at a facility.

If you have any questions about the SOI process please contact the MSBA at 617-720-4466 or SOI@massschoolbuildings.org.

Massachusetts School Building Authority

School District Leominster

District Contact Paula Deacon TEL: (978) 534-7700

Name of School Fall Brook

Submission Date 6/23/2021

SOI CERTIFICATION

To be eligible to submit a Statement of Interest (SOI), a district must certify the following:

- The district hereby acknowledges and agrees that this SOI is NOT an application for funding and that submission of this SOI in no way commits the MSBA to accept an application, approve an application, provide a grant or any other type of funding, or places any other obligation on the MSBA.
- The district hereby acknowledges that no district shall have any entitlement to funds from the MSBA, pursuant to M.G.L. c. 70B or the provisions of 963 CMR 2.00.
- The district hereby acknowledges that the provisions of 963 CMR 2.00 shall apply to the district and all projects for which the district is seeking and/or receiving funds for any portion of a municipally-owned or regionally-owned school facility from the MSBA pursuant to M.G.L. c. 70B.
- The district hereby acknowledges that this SOI is for one existing municipally-owned or regionally-owned public school facility in the district that is currently used or will be used to educate public PreK-12 students and that the facility for which the SOI is being submitted does not serve a solely early childhood or Pre-K student population.
- After the district completes and submits this SOI electronically, the district must mail hard copies of the required documentation described under the "Vote" tab, on or before the deadline.
- The district will schedule and hold a meeting at which the School Committee will vote, using the specific language contained in the "Vote" tab, to authorize the submission of this SOI. This is required for cities, towns, and regional school districts.
- Prior to the submission of the SOI, the district will schedule and hold a meeting at which the City Council/Board of Aldermen or Board of Selectmen/equivalent governing body will vote, using the specific language contained in the "Vote" tab, to authorize the submission of this SOI. This is not required for regional school districts.
- On or before the SOI deadline, the district will submit the minutes of the meeting at which the School Committee votes to authorize the Superintendent to submit this SOI. The District will use the MSBA's vote template and the vote will specifically reference the school and the priorities for which the SOI is being submitted. The minutes will be signed by the School Committee Chair. This is required for cities, towns, and regional school districts.
- The district has arranged with the City/Town Clerk to certify the vote of the City Council/Board of Aldermen or Board of Selectmen/equivalent governing body to authorize the Superintendent to submit this SOI. The district will use the MSBA's vote template and submit the full text of this vote, which will specifically reference the school and the priorities for which the SOI is being submitted, to the MSBA on or before the SOI deadline. This is not required for regional school districts.
- The district hereby acknowledges that this SOI submission will not be complete until the MSBA has received all of the required vote documentation in a format acceptable to the MSBA. If Priority 1 is selected, your SOI will not be considered complete unless and until you provide the required engineering (or other) report, a professional opinion regarding the problem, and photographs of the problematic area or system. If Priority 3 is selected, your SOI will not be considered complete unless and until you provide a summary of the accreditation report focused on the deficiency as stated in this SOI.

**LOCAL CHIEF EXECUTIVE OFFICER/DISTRICT SUPERINTENDENT/SCHOOL COMMITTEE CHAIR
(E.g., Mayor, Town Manager, Board of Selectmen)**

Chief Executive Officer *

School Committee Chair

Superintendent of Schools

Dean Mazzarella

Eileen Griffin

Paula Deacon

Mayor



(signature)

(signature)

(signature)

Date

Date

Date

6/23/2021 9:33:23 AM

6/22/2021 1:19:16 PM

6/22/2021 12:59:22 PM

* Local chief executive officer: In a city or town with a manager form of government, the manager of the municipality; in other cities, the mayor; and in other towns, the board of selectmen unless, in a city or town, some other municipal office is designated to the chief executive office under the provisions of a local charter. Please note, in districts where the Superintendent is also the Local Chief Executive Officer, it is required for the same person to sign the Statement of Interest Certifications twice.

Massachusetts School Building Authority

School District Leominster

District Contact Paula Deacon TEL: (978) 534-7700

Name of School Fall Brook

Submission Date 6/23/2021

Note

I have mailed the School Committee Minutes reflecting the vote and the City Clerk certification of the City Council vote.

The following Priorities have been included in the Statement of Interest:

1. Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists.
2. Elimination of existing severe overcrowding.
3. Prevention of the loss of accreditation.
4. Prevention of severe overcrowding expected to result from increased enrollments.
5. Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.
6. Short term enrollment growth.
7. Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements.
8. Transition from court-ordered and approved racial balance school districts to walk-to, so-called, or other school districts.

SOI Vote Requirement

I acknowledge that I have reviewed the MSBA's vote requirements for submitting an SOI which are set forth in the Vote Tab of this SOI. I understand that the MSBA requires votes from specific parties/governing bodies, in a specific format using the language provided by the MSBA. Further, I understand that the MSBA requires certified and signed vote documentation to be submitted with the SOI. I acknowledge that my SOI will not be considered complete and, therefore, will not be reviewed by the MSBA unless the required accompanying vote documentation is submitted to the satisfaction of the MSBA.

SOI Program: Core Potential Project Scope: Renovation/ Addition

Is this a Potential Consolidation? NO

Is this SOI the District Priority SOI? YES

School name of the District Priority SOI: 2021 Fall Brook

Is this part of a larger facilities plan? NO

If "YES", please provide the following:

Facilities Plan Date:

Planning Firm:

Please provide a brief summary of the plan including its goals and how the school facility that is the subject of this SOI fits into that plan:

Please provide the current student to teacher ratios at the school facility that is the subject of this SOI: 25 students per teacher

Please provide the originally planned student to teacher ratios at the school facility that is the subject of this SOI: 14 students per teacher

Does the District have a Master Educational Plan that includes facility goals for this building and all school buildings in District? NO

Does the District have related report(s)/document(s) that detail its facilities, student configurations at each facility, and District operational budget information, both current and proposed? NO

If "NO", please note that:

If, based on the SOI review process, a facility rises to the level of need and urgency and is invited into the Eligibility Period, the District will need to provide to the MSBA a detailed Educational Plan for not only that facility, but all facilities in the District in order to move forward in the MSBA's school building construction process.

Is there overcrowding at the school facility? YES

If "YES", please describe in detail, including specific examples of the overcrowding.

Fall Brook School was built for a capacity of 550 people. Currently the school houses 661 students and approximately 100 staff.

Has the district had any recent teacher layoffs or reductions? YES

If "YES", how many teaching positions were affected? 50

At which schools in the district? Some staff were laid off during the pandemic but the building will be fully staffed in FY22.

Please describe the types of teacher positions that were eliminated (e.g., art, math, science, physical education, etc.).

Teachers that were laid off but have since been brought back included Physical Education, Music, Art, Library and Technology and homeroom classroom teachers.

Has the district had any recent staff layoffs or reductions? YES

If "YES", how many staff positions were affected? 40

At which schools in the district? Due to the Pandemic staff were laid off but have now been brought back.

Please describe the types of staff positions that were eliminated (e.g., guidance, administrative, maintenance, etc.).

Specialized program support staff.

Please provide a description of the program modifications as a consequence of these teacher and/or staff reductions, including the impact on district class sizes and curriculum.

Does not apply.

Please provide a description of the local budget approval process for a potential capital project with the MSBA. Include schedule information (i.e. Town Meeting dates, city council/town council meetings dates, regional school committee meeting dates). Provide, if applicable, the District's most recent budget approval process that resulted in a budget reduction and the impact of the reduction to the school district (staff reductions, discontinued programs, consolidation of facilities).

Local School Committee Approval City Council Approval

General Description

BRIEF BUILDING HISTORY: Please provide a detailed description of when the original building was built, and the date(s) and project scopes(s) of any additions and renovations (maximum of 5000 characters).

Fall Brook was built in 1966. Four permanent portables classrooms which were attached to the existing building were installed in 2006. The MSBA funded a new boiler in 2012.

TOTAL BUILDING SQUARE FOOTAGE: Please provide the original building square footage PLUS the square footage of any additions.

65032

SITE DESCRIPTION: Please provide a detailed description of the current site and any known existing conditions that would impact a potential project at the site. Please note whether there are any other buildings, public or private, that share this current site with the school facility. What is the use(s) of this building(s)? (maximum of 5000 characters).

Fall Brook Elementary School is located on an 85 acre parcel of land shared by two schools. The other school is a middle school which houses approximately 600 students.

ADDRESS OF FACILITY: Please type address, including number, street name and city/town, if available, or describe the location of the site. (Maximum of 300 characters)

25 DeCicco Drive Leomiinster, MA 01453

BUILDING ENVELOPE: Please provide a detailed description of the building envelope, types of construction materials used, and any known problems or existing conditions (maximum of 5000 characters).

Foundation - Cast-in-place concrete spread footings.

Perimeter - concrete foundation wall is supported on a continuous strip footing and interior columns are supported on isolated spread footings.

Has there been a Major Repair or Replacement of the EXTERIOR WALLS? NO

Year of Last Major Repair or Replacement:(YYYY) 1966

Description of Last Major Repair or Replacement:

The School was built in 1966. In some places the brick is compromised.

Roof Section A

Is the District seeking replacement of the Roof Section? YES

Area of Section (square feet) 65000

Type of ROOF (e.g., PVC, EPDM, Shingle, Slate, Tar & Gravel, Other (please describe))

Rubber flat roof with heat sealed rubber membrane.

Age of Section (number of years since the Roof was installed or replaced) 26

Description of repairs, if applicable, in the last three years. Include year of repair:

Leaks have been patch as necessary. Excessive leaks have been repaired.

Window Section A

Is the District seeking replacement of the Windows Section? YES

Windows in Section (count) 500

Type of WINDOWS (e.g., Single Pane, Double Pane, Other (please describe))

Original single pane windows with aluminum frames.

Age of Section (number of years since the Windows were installed or replaced) 55

Description of repairs, if applicable, in the last three years. Include year of repair:

Broken panels are replaced as needed.

MECHANICAL and ELECTRICAL SYSTEMS: Please provide a detailed description of the current mechanical and electrical systems and any known problems or existing conditions (maximum of 5000 characters).

The mechanical and electrical systems are all original to the building. The electrical panels are all Federal Pacific. The HVAC system is continually being repaired with numerous unit vent issues, overheating issues, thermostat issues and ventilation issues. All these repairs have been hampered due to the presence of asbestos.

Boiler Section 1

Is the District seeking replacement of the Boiler? NO

Is there more than one boiler room in the School? NO

What percentage of the School is heated by the Boiler? 100

Type of heating fuel (e.g., Heating Oil, Natural Gas, Propane, Other)

Natural Gas

Age of Boiler (number of years since the Boiler was installed or replaced) 10

Description of repairs, if applicable, in the last three years. Include year of repair:

Routine maintenance.

Has there been a Major Repair or Replacement of the HVAC SYSTEM? NO

Year of Last Major Repair or Replacement:(YYYY) 1966

Description of Last Major Repair or Replacement:

Unit vents are being repaired as needed. Maintenance costs are increasing due to the age of the system and the difficulty in finding replacement parts.

Has there been a Major Repair or Replacement of the ELECTRICAL SERVICES AND DISTRIBUTION SYSTEM? NO

Year of Last Major Repair or Replacement:(YYYY) 1966

Description of Last Major Repair or Replacement:

None. The original Federal Pacific panels are still in use.

BUILDING INTERIOR: Please provide a detailed description of the current building interior including a description of the flooring systems, finishes, ceilings, lighting, etc. (maximum of 5000 characters).

Ceiling - main ceiling is one foot by one foot concealed spline ceiling system. Repair and maintenance is difficult due to the presence of asbestos.

Lighting - all old florescent. Repaired and maintained as needed. The lighting throughout recessed, acrylic lens, one by four, two lamp fluorescent fixtures with non energy saving ballast and non energy saving lamps. Could not determine if PCB are present.

Gymnasium has 250 watt metal halide or mercury vapor lamp high-bay fixtures.

Finishes - All cinder block - painted. All plumbing and electrical is surface mounted due to inability to access the walls.

Floor - 9 x 9 asbestos tiles. Repair and maintenance is difficult due to the presence of asbestos.

PROGRAMS and OPERATIONS: Please provide a detailed description of the current grade structure and programs offered and indicate whether there are program components that cannot be offered due to facility constraints, operational constraints, etc. (maximum of 5000 characters).

Fall Brook Elementary is a K-5 school consisting of 5 sections each of grades 1, 2, 3, 4, and 5. There are also 3 sections of Kindergarten. Additionally, Fall Brook houses an in district behavior program (K-2) as well as an in district, school wide, inclusion ABA program. Due to limited space, these programs have become limited in scope and structure. There

are current plans to include an ABA sub separate program, however, again due to space this cannot logistically happen. We also have approximately 100 EL students ranging from newcomers through levels 4/5.

EDUCATIONAL SPACES: Please provide a detailed description of the Educational Spaces within the facility, a description of the number and sizes (in square feet) of classrooms, a description of science rooms/labs including ages and most recent updates, a description of the cafeteria, gym and/or auditorium and a description of the media center/library (maximum of 5000 characters).

Fall Brook has 32 classrooms all of which are between 830-840 square feet. Homeroom, Special Education, ELL, and Art are included within the 32. Our STEM special is on a cart and our music "room" on a stage (no windows or ventilation). The gym is 3800 square feet and the library 1000 square feet. We currently have no media center nor science lab/specialized programming rooms. Our cafeteria is 3400 square feet. Each of these spaces are original with no updates. Within classrooms, the interior plumbing is on the outsides of walls, ceiling tiles are missing/damaged, and HVAC in need of constant repair.

CAPACITY and UTILIZATION: Please provide the original design capacity and a detailed description of the current capacity and utilization of the school facility. If the school is overcrowded, please describe steps taken by the administration to address capacity issues. Please also describe in detail any spaces that have been converted from their intended use to be used as classroom space (maximum of 5000 characters).

Based on the city's Certificate of Inspection, the "allowable occupant load" is currently at 616. Over the past 20 years we have consistently had anywhere from 630-725 students enrolled. Additionally, including all staff (custodial, kitchen, part-time), there are another 95 adults present on a daily basis. Due to the fact that South Leominster continues to develop/grow, there has been little to mitigate enrollment or space. Staff "lunch rooms" have been converted to office spaces, the library has had office spaces partitioned within, and every other conceivable space has been converted into learning environments.

MAINTENANCE and CAPITAL REPAIR: Please provide a detailed description of the district's current maintenance practices, its capital repair program, and the maintenance program in place at the facility that is the subject of this SOI. Please include specific examples of capital repair projects undertaken in the past, including any override or debt exclusion votes that were necessary (maximum of 5000 characters).

The City Capital Repair Program is done on an emergency basis. A scheduled repair and maintenance program has not been in place due to lack of funding.

Priority 5

Question 1: Please provide a detailed description of the issues surrounding the school facility systems (e.g., roof, windows, boilers, HVAC system, and/or electrical service and distribution system) that you are indicating require repair or replacement. Please describe all deficiencies to all systems in sufficient detail to explain the problem.

Roof - the roof is 26 years old and is in need of consistent repairs and needs to be replaced.

Windows - The windows are original to the building 1966 and make up approximately 55-60% of the exterior structure. They are not energy efficient.

Ceilings - they are 1 x 1 concealed spline. They are consistently breaking and wet. It is difficult to find replacement parts.

Repairs are difficult due to the presence of asbestos.

Plumbing - existing plumbing has known asbestos insulation wrapping. Any additional plumbing work has to be surface mount due to asbestos in the walls.

Floors - 80% of the floor is 9 x 9 asbestos tiles.

Priority 5

Question 2: Please describe the measures the district has already taken to mitigate the problem/issues described in Question 1 above.

The repairs have been done as needed but restricted due to asbestos and lack of funding.

Priority 5

Question 3: Please provide a detailed explanation of the impact of the problem/issues described in Question 1 above on your district's educational program. Please include specific examples of how the problem prevents the district from delivering the educational program it is required to deliver and how students and/or teachers are directly affected by the problem identified.

Due to the obstruction of asbestos throughout the ceiling, floors and walls, maintenance can only take place under stringent safety conditions. As a result student learning is impacted during school hours.

Priority 5

Question 4: Please describe how addressing the school facility systems you identified in Question 1 above will extend the useful life of the facility that is the subject of this SOI and how it will improve your district's educational program.

We have not been able to implement technology in the school as we are unable to access areas to install it due to the asbestos.

The safety of our students would improve because they would not be exposed to all these hazardous concerns.

Please also provide the following:

Have the systems identified above been examined by an engineer or other trained building professional?:

YES

If "YES", please provide the name of the individual and his/her professional affiliation (maximum of 250 characters):

Mount Vernon Group
Architects and Planners

The date of the inspection: 1/10/1997

A summary of the findings (maximum of 5000 characters):

The building was found to have poor electrical, excessive asbestos, poor energy efficiency and does not have a sprinkler system. There was continuous concern with the Federal Pacific Panels.

REQUIRED FORM OF VOTE TO SUBMIT AN SOI

REQUIRED VOTES

If the SOI is being submitted by a City or Town, a vote in the following form is required from both the City Council/Board of Aldermen **OR** the Board of Selectmen/equivalent governing body **AND** the School Committee.

If the SOI is being submitted by a regional school district, a vote in the following form is required from the Regional School Committee only. **FORM OF VOTE** Please use the text below to prepare your City's, Town's or District's required vote(s).

FORM OF VOTE

Please use the text below to prepare your City's, Town's or District's required vote(s).

Resolved: Having convened in an open meeting on _____, prior to the closing date, the

 _____ of _____, in
 accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit
 to the Massachusetts School Building Authority the Statement of Interest dated _____ for the
 _____ located at
 _____ which
 describes and explains the following deficiencies and the priority category(s) for which an application
 may be submitted to the Massachusetts School Building Authority in the future

 _____;

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

CERTIFICATIONS

The undersigned hereby certifies that, to the best of his/her knowledge, information and belief, the statements and information contained in this statement of Interest and attached hereto are true and accurate and that this Statement of Interest has been prepared under the direction of the district school committee and the undersigned is duly authorized to submit this Statement of Interest to the Massachusetts School Building Authority. The undersigned also hereby acknowledges and agrees to provide the Massachusetts School Building Authority, upon request by the Authority, any additional information relating to this Statement of Interest that may be required by the Authority.

Chief Executive Officer * **School Committee Chair** **Superintendent of Schools**

Dean Mazzarella Eileen Griffin Paula Deacon

Mayor

(signature)

(signature)

(signature)

Date

Date

Date

6/23/2021 9:33:23 AM

6/22/2021 1:19:16 PM

6/22/2021 12:59:22 PM

* Local Chief Executive Officer: In a city or town with a manager form of government, the manager of the municipality; in other cities, the mayor; and in other towns, the board of selectmen unless, in a city or town, some other municipal office is designated to the chief executive office under the provisions of a local charter. Please note, in districts where the Superintendent is also the Local Chief Executive Officer, it is required for the same person to sign the Statement of Interest Certifications twice.

LEOMINSTER SCHOOL COMMITTEE MINUTES

May 17, 2021

Remote Meeting

PRESENT:

MICHAEL STASSEN

PETER HAIGIS

EILEEN GRIFFIN

MELISSA BIBLE

BRANDON ROBBINS

RONNIE HOULE

MAYOR MAZZARELLA

ISABELLE ALERA

PAULA DEACON, SUPERINTENDENT

JAMES REILLY, ASSISTANT SUPERINTENDENT

LAUREEN CIPOLLA, CURRICULUM

MELANIE MIKELS, INTERIM BUSINESS ADMINISTRATOR

RENEE KOSTKA, CURRICULUM

JEN MUNDIE, DIRECTOR OF STRATEGIC INITIATIVES

STEVEN MAMMONE, TECHNOLOGY

ABSENT:

SUZANNE KOEHLER

1. Call to Order

The meeting was called to order at 7:00 p.m.

Eileen Griffin read the School Committee Statement.

The Committee held a moment of silence for the passing of Gail Feckley and John Richard.

1b. Public Comment

None at this time.

1c. Communications

None at this time.

1d. Superintendent's Report

- Superintendent Deacon thanked everyone for their support with the vaccination clinics that were held in the schools last week. Another clinic is scheduled for May 25th for students 12 and older. It will be a first come first served basis.
- More than 70 percent of our students are in-person learning.
- As of tomorrow students will not need to wear a mask outside during recess. They still have to wear them in classrooms and on buses.
- Summer programming has been sent out.
- The Theatre Company will be doing a play "Bright Star" May 22 and May 23rd.
- Graduation will take place June 5th at Doyle Field.
- The last day of school will be June 16, 2021.
- The first day of school for next year will be August 31, 2021.

2. Public Hearing on the FY22 Budget

Eileen Griffin opened the Public Hearing on the FY22 Budget.

Melanie Mikels gave a presentation on the FY22 Budget. This budget will represent an increase of 2.4% over what was requested in FY21. The administration is requesting \$42,240,754 in Salaries and Wages and \$27,672,043 in Expenses with \$4,100,000 in Indirect Charges for a total of \$84,012,797. The district will also be receiving ESSER funding due to the pandemic.

Discussion followed. The State has set aside \$40 million to held districts that experienced a dip in enrollment. Our class size optimal limit is currently set at 25. Mayor Mazzarella stated that if the district experiences any savings it should be put in a rainy-day fund in case students return to the district.

No one from the public asked to speak on the budget.

Motion: *Michael Stassen made a motion to approve the FY22 Budget as presented for \$52,240,754 in Salaries and Wages, \$27,672,043 in Expenses. Seconded by Melissa Bible. Discussion followed. Mayor Mazzarella stated that we need to be flexible and understand that if the State numbers change and insurance costs change we will come back and have to change the vote.*

Voice vote:

Ronnie Houle yea

Melissa Bible yea

Brandon Robbins yea

Mayor Mazzarella yea

Michael Stassen yea

Peter Haigis yea

Isabelle Alera yea

Eileen Griffin yea

Motion carried (8-0).

2b. Vote to Submit MSBA Application – Fall Brook School

Motion: *Mayor Mazzarella made the following motion - Having convened in an open meeting on May 17, 2021, prior to the SOI submission closing date, the Leominster School Committee of Leominster, MA, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated _____ for the Fall Brook Elementary School located at 25 DeCicco Drive Leominster, MA which describes and explains the following deficiencies and the priority category(s) for which an application to the Core Program may be submitted to the Massachusetts School Building Authority in the future for a total renovation; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City of Leominster to filing an application for funding with the Massachusetts School Building Authority. Seconded by Brandon Robbins.*

Voice vote:
Ronnie Houle yea
Melissa Bible yea
Brandon Robbins yea
Mayor Mazzarella yea
Michael Stassen yea
Peter Haigis yea
Isabelle Alera yea
Eileen Griffin yea
Motion carried (8-0).

- 3.** **Approval of Minutes**
Motion: **Mayor Mazzarella made a motion to approve the minutes of May 3, 2021 and the Policy Subcommittee minutes of March 15, 2021. Seconded by Brandon Robbins. Motion carried (8-0).**

Voice vote:
Ronnie Houle yea
Melissa Bible yea
Brandon Robbins yea
Mayor Mazzarella yea
Michael Stassen yea
Peter Haigis yea
Isabelle Alera yea
Eileen Griffin yea
Motion carried (8-0).

- 4.** **Subcommittee Reports**
Finance Subcommittee
The Finance Subcommittee has not met.

Policy Subcommittee
The Policy Subcommittee met and discussed the Student Representation on the School Committee Policy. They are going to conduct more research on the policy.

- 5.** **Action Items**
Motion: **Michael Stassen made a motion to move \$3 million from Salaries and Wages to Expenses. Seconded by Ronnie Houle. Discussion followed. Peter Haigis stated that the money in large part is due to positions not being able to be filled. The money will be used for Health Insurance costs and SPED outplacements.**

Voice vote:
Ronnie Houle yea
Melissa Bible yea
Brandon Robbins yea
Mayor Mazzarella yea
Michael Stassen yea
Peter Haigis yea

*Isabelle Alera yea
Eileen Griffin yea
Motion carried (8-0).*

6. New/Old Business

Isabelle Alera urged the community to attend the theatre company plays. She gave her condolences to the family of Gail Feckley. She explained the Student Opportunity Act and how the \$40 million reserve fund from the State would be distributed.

The committee would like a presentation from the Booster Clubs.

The committee should consider meeting in person in June.

The committee would like an update on the athletic field.

The committee would like an update on School Choice.

7. Executive Session

Motion: *At 8:01 p.m. Brandon Robbins made a motion to go into Executive Session under Chapter 39 of the Mass General Laws to discuss contract negotiations with union and non-union personnel. Seconded by Peter Haigis. The committee will be returning.*

Voice vote:

Ronnie Houle yea

Melissa Bible yea

Brandon Robbins yea

Mayor Mazzarella yea

Michael Stassen yea

Peter Haigis yea

Isabelle Alera yea

Eileen Griffin yea

Isabelle Alera will not be joining the meeting due to a conflict of interest.

Motion carried (8-0).

The committee returned to regular session at 8:23 p.m.

Motion: *Michael Stassen made a motion to ratify the agreement with Unit A. Seconded by Brandon Robbins.*

Voice Vote:

Ronnie Houle yea

Melissa Bible yea

Brandon Robbins yea

Mayor Mazzarella yea

Michael Stassen yea

Peter Haigis yea

Eileen Griffin yea

Isabelle Alera abstain

Motion carried (7-0).

Motion: *Peter Haigis made a motion to give a 2% stipend for FY21 to the Tutors, Paras, Senior Custodians, Junior Custodians and Secretaries. Seconded by Brandon Robbins.*

Voice Vote:

Ronnie Houle yea

Melissa Bible yea

Brandon Robbins yea

Mayor Mazzarella yea

Michael Stassen yea

Peter Haigis yea

Eileen Griffin yea

Isabelle Alera abstain

Motion carried (7-0).

Motion: *Brandon Robbins made a motion to approve a 2% increase for FY21 to non-union personnel retro to July 1, 2021. Seconded by Mayor Mazzarella.*

Voice vote:

Ronnie Houle yea

Melissa Bible yea

Brandon Robbins yea

Mayor Mazzarella yea

Michael Stassen yea

Peter Haigis yea

Eileen Griffin yea

Isabelle Alera abstain

Motion carried (7-0).

8. Adjournment

The meeting was adjourned at 8:34 p.m.

Respectfully submitted,

Chris Silverman

Asst. to the Superintendent

Council President

Mark C. Bodanza

Council Vice President

Gail P. Feckley



Councillors-at-Large

John Dombrowski

Claire M. Freda

Susan Chalifoux Zephir

Thomas F. Ardinger

Ward Councillors

Ward 1 – Gail P. Feckley

Ward 2 – Pauline M. Cormier

Ward 3 – David R. Cormier

Ward 4 – Mark C. Bodanza

Ward 5 – Peter A. Angelini

CITY OF LEOMINSTER

CITY COUNCIL

MONDAY, MAY 24, 2021

JOHN P. MAHAN CITY COUNCIL CHAMBERS

LEOMINSTER CITY CLERK
2021 MAY 20 PM 2:47

The City Council meeting on May 24, 2021 will be held virtually, by a conference telephone call only. All City Councillors, and members of the public interested in participating in the public forum, or a scheduled public hearing, are requested to call the following number : [+1 \(872\) 240-3212](tel:+18722403212) and enter the following code 991-669-941 (Please note: the call in number and code are different than the call in number and code from the last meeting conducted on May 10, 2021). The meeting will begin promptly at 6:50 PM on Monday, May 24, 2021. The conference phone call will be moderated by the City Council President and all discussion will be strictly limited to matters on the agenda. It is expected that the audio phone call will be broadcast on Leominster Access Television.

MOMENT OF SILENCE

In remembrance of Ward 1 Councillor, Gail P. Feckley.

PUBLIC HEARING, 6:50 PM

- 73-21 Massachusetts Electric Company d/b/a National Grid requests to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked - Mechanic St & Mt Pleasant Ave – Leominster Massachusetts. The following are the streets and highways referred to: Plan number# 30363626 Mechanic St & Mt Pleasant Ave - Rebuilding MH #5 at the corner of Mechanic St and Water St. Installation of conduit under the road going east down Mechanic St towards Mt Pleasant Ave to a new manhole #5373 about 250'. Installation on about 300' of conduit from MH #5373 up Mt Pleasant St to new MH #5372 on customer property for Switch Gear to be used in renovation of downtown underground system in the future. Will also becoming off of pole # 3 with conduit about 100' to

PUBLIC HEARING (CONTINUED)

MH # 5372 and out of Transformer #3 about next to MH #5372 about 100' to go across the street and service customer owned HH on private property located at the rear of #37 Mechanic St.

(Public Service; Regular Course; 05/10/2021; Public Hearing 05/24/2021 6:50 PM; Majority Vote).

PUBLIC FORUM, 6:55 P.M.

The public forum is an opportunity for any member of the audience to speak on a matter specifically listed on the Council Agenda. Speakers will be asked to come to the microphone and state their formal name and address along with identifying the specific item(s) they wish to address. Each speaker is respectfully asked to keep their comments within a two (2) minute time frame. The Council will not be responding or answering any questions; however, at the discretion of the Council President, clarification may be given.

I. REGULAR MEETING OF THE CITY COUNCIL, 7:00 P.M.

II. ROLL CALL OF COUNCILLORS IN ATTENDANCE

III. APPROVAL OF RECORDS

- May 10, 2021

IV. COUNCIL REORGANIZATION, ELECTION OF SUCCESSOR VICE-PRESIDENT

V. COMMITTEE REASSIGNMENTS

VI. COMMUNICATIONS FROM THE MAYOR

APPOINTMENTS:

Dean J. Mazarella, Mayor; request the appointment of Leon Christoforo, to the Historical Commission, Term to expire 04/15/2024.

(Ways and Means; Regular Course 05/24/2021; Interview 06/14/2021 at 6:40 PM; Majority Vote)

COMMUNICATIONS FROM THE MAYOR (CONTINUED)

Dean J. Mazzearella, Mayor; request the confirmation of the permanent appointment of Jennifer Reddington to the position of Comptroller for the City of Leominster for a term of three years, effective June 21, 2021.
(Ways and Means; Regular Course 05/24/2021; Interview 06/14/2021 at 6:35 PM; Majority Vote)

ORDERS:

- C-85 Dean J. Mazzearella, Mayor: Request that an appropriation of \$1,000,000.00 to be made to the Street Resurfacing Expense Account; the same amount to be transferred from the Stabilization Fund.
(Finance; Regular Course 05/24/2021; Pending: List of Streets from Mayor's Office; 2/3 Vote)
- C-86 Dean J. Mazzearella, Mayor: Request that an appropriation of \$100,000.00 to be made to the Library Building & Grounds and Books Expense Account; the same amount to be transferred from the Salary and Wages Account. RE: Repairs and Upgrades
(Finance; Regular Course 05/24/2021; Majority Vote)

EMERGENCY PREAMBLES:

- C-84 Dean J. Mazzearella, Mayor: Request that an appropriation of \$100,000.00 to be made to the Fire Overtime account; the same amount to be transferred from the Stabilization Account. RE: Supplemental Appropriation
(Finance; Regular Course 05/24/2021; 2/3 Vote)
- C-91 Dean J. Mazzearella, Mayor: Request that an appropriation of \$100,000.00 to be made to the Fire Overtime account; the same amount to be transferred from the Fire Department Salary and Wages Account. RE: Supplemental Appropriation
(Finance; Regular Course 05/24/2021; 2/3 Vote)

CDBG BUDGET:

- C-87 Dean J. Mazzearella, Mayor; submitted the proposed CDBG Budget/Action Plan for the City of Leominster - Year 47.
(Finance; Regular Course 05/24/2021; Public Hearing 06/14/2021 at 6:45 PM; Majority Vote)

COMMUNICATIONS FROM THE MAYOR (CONTINUED)

RESOLUTIONS:

- C-88 Dean J. Mazzarella, Mayor; request that the City Council accept the North Main Street Alteration Project Resolution.
(Legal Affairs; Regular Course 05/24/2021; Majority Vote)
- C-90 Dean J. Mazzarella, Mayor; request that the City Council ADOPT the Resolution to authorize the Superintendent to submit the Statement of Interest Form to the Massachusetts School Building Authority.
(Legal Affairs; Regular Course 05/24/2021; Majority Vote)

SPECIAL ACT:

- C-89 Dean J. Mazzarella, Mayor; request that the City Council ADOPT the attached Home Rule petition. RE: Police Detail Reform
(Legal Affairs; Regular Course 05/24/2021; Public Hearing 06/14/2021 at 6:50 PM; Majority Vote)

VII. PETITIONS FIRST TIME ON THE AGENDA

VIII. MATTERS BEFORE THE CITY COUNCIL

IX. CITY OF LEOMINSTER – FINANCIAL REPORT

X. FINANCE

- C-79 Dean J. Mazzarella, Mayor: Request that an appropriation of \$250,000.00 be made to the Sidewalk Expense Account; the same amount to be transferred from the Stabilization Fund.
(Finance; Regular Course; 05/10/2021; DRAFT List of Streets received; 2/3 Vote)
- C-80 Dean J. Mazzarella, Mayor: Request that an appropriation of \$12,000.00 be made to the City Council Expense Account; the same amount to be transferred from the Stabilization Fund. RE: City Council advertising budget.
(Finance; Regular Course; 05/10/2021; 2/3 Vote)
- C-81 Dean J. Mazzarella, Mayor: Request that an appropriation of \$48,000.00 be made to the Police Department Salary & Wages Account; the same amount to be transferred from the Collective Bargaining Expense Account. RE: Shortfalls
(Finance; Regular Course; 05/10/2021; Majority Vote)
- C-82 Dean J. Mazzarella, Mayor: Request that an appropriation of \$100,000.00 be made to the Police Department Overtime Account; the same amount to be transferred from the Stabilization Fund. RE: Prevent negative spending. **TO BE RATIFIED**
(Finance; Regular Course; 05/10/2021; 2/3 Vote)
- C-83 Dean J. Mazzarella, Mayor: Request that an appropriation of \$28,000.00 be made to the Personnel Contract Services Account; the same amount to be transferred from the Stabilization Fund. RE: Assessment center for promotional exams for Police Sergeant, Police Lieutenant and Fire Lieutenant. *(Finance Suspension of the Rules; 05/10/2021; Regular Course; 05/10/2021; 2/3 Vote)*

XI. LEGAL AFFAIRS

- C-63 Dean J. Mazzarella, Mayor: Request that the City Council establish the creation of a Human Rights Commission for the City of Leominster.
(Legal Affairs; Regular Course; 03/08/2021; Further Time 03/22/2021; 04/12/2021; 04/26/2021; 04/21/2021 Subcommittee Mtg; 05/12/2021 @ 5:00PM CANCELLED; Majority Vote)

XII. WAYS AND MEANS

- 71-21 J & J Consignment: Request to renew license to deal second hand articles at 41 Dupont Circle.
(Ways and Means; Regular Course 05/10/2021; Referrals IN: Treasurer/Police; Majority Vote)
- 72-21 Best Buy Stores LP #1433: Request to renew license to deal second hand articles at 33 Orchard Hill Park Drive
(Ways and Means; Regular Course 05/10/2021; Referrals IN: Treasurer/Police; Majority Vote)

XIII. PUBLIC SERVICE

- 73-21 Massachusetts Electric Company d/b/a National Grid requests to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked - Mechanic St & Mt Pleasant Ave – Leominster Massachusetts. The following are the streets and highways referred to: Plan number# 30363626 Mechanic St & Mt Pleasant Ave - Rebuilding MH #5 at the corner of Mechanic St and Water St. Installation of conduit under the road going east down Mechanic St towards Mt Pleasant Ave to a new manhole #5373 about 250'. Installation on about 300' of conduit from MH #5373 up Mt Pleasant St to new MH #5372 on customer property for Switch Gear to be used in renovation of downtown underground system in the future. Will also becoming off of pole # 3 with conduit about 100' to MH # 5372 and out of Transformer #3 about next to MH #5372 about 100' to go across the street and service customer owned HH on private property located at the rear of #37 Mechanic St.
(Public Service; Regular Course; 05/10/2021; Public Hearing 05/24/2021 6:50 PM; Majority Vote).

XIV. NEW BUSINESS

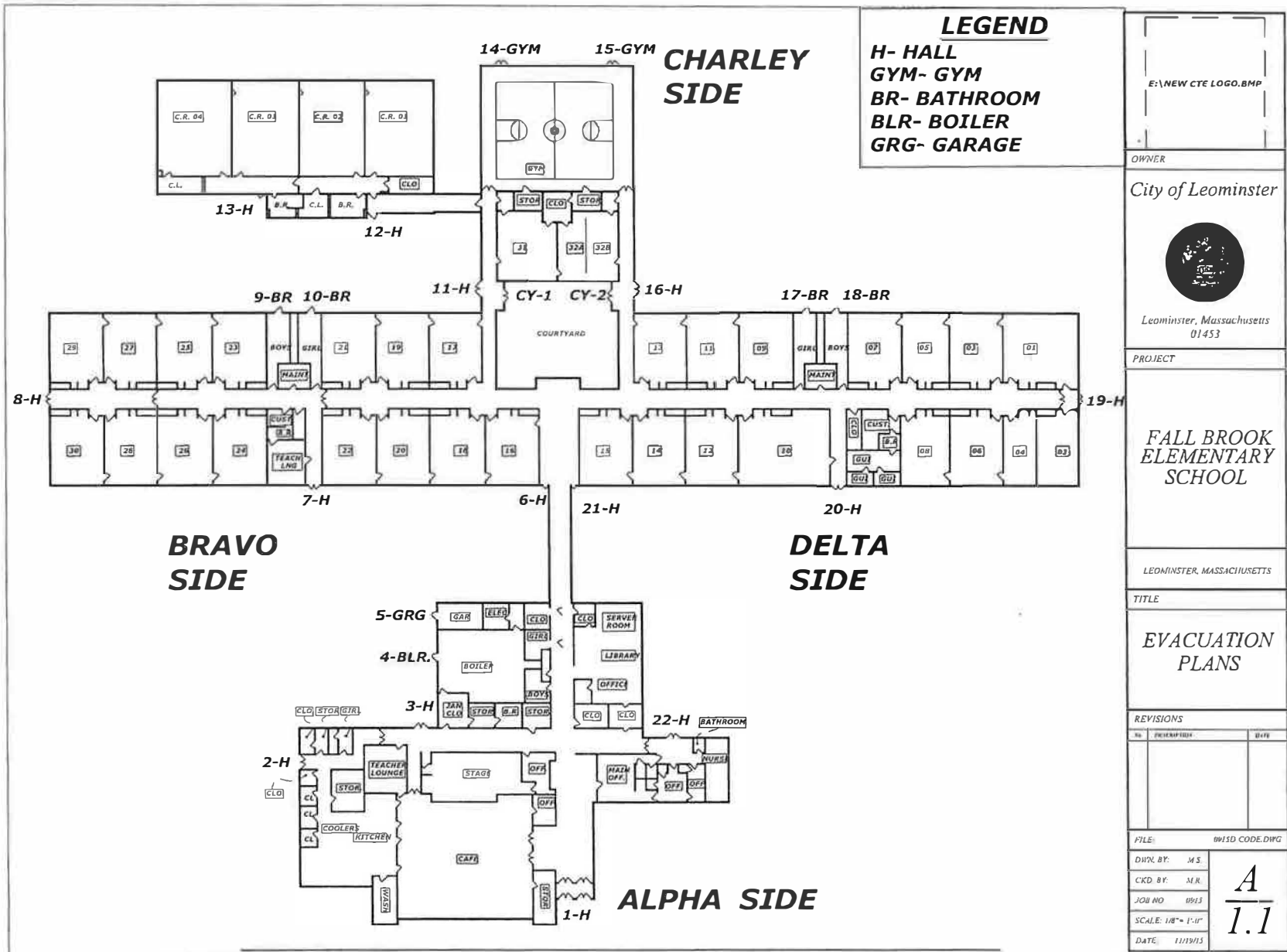
XV. OLD BUSINESS

XVI. COMMUNITY CALENDAR

**XVII. REFLECTIONS ON THE LIFE AND SERVICE OF WARD 1 COUNCILLOR
GAIL P. FECKLEY**

XVIII. ADJOURNMENT

- Katelyn Huffman, City Clerk



LEGEND
H- HALL
GYM- GYM
BR- BATHROOM
BLR- BOILER
GRG- GARAGE



OWNER
 City of Leominster
 Leominster, Massachusetts
 01453

PROJECT
**FALL BROOK
 ELEMENTARY
 SCHOOL**

LEOMINSTER, MASSACHUSETTS

TITLE
**EVACUATION
 PLANS**

REVISIONS

No.	DESCRIPTION	DATE

FILE: 101510 CODE.DWG
 DWG BY: M.S.
 CKD BY: M.R.
 JOB NO: 0913
 SCALE: 1/8" = 1'-0"
 DATE: 11/19/13

A
1.1

THE CONTENTS OF THIS DOCUMENT ARE EXEMPT FROM THE MASSACHUSETTS PUBLIC RECORDS LAW UNDER THE PROVISIONS OF THE MASSACHUSETTS HOMELAND SECURITY ACT OF 2002, MGL. CHAPTER 313.

37 CLASSROOMS

Leominster Public School Buildings



1878
11,632 sq. ft.



1894
21,475 sq. ft.



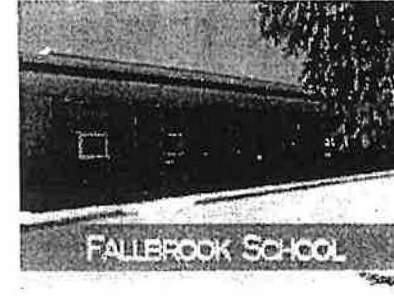
1956
78,249 sq. ft.



1959
91,737 sq. ft.



1963
286,019 sq. ft.



1966
70,032 sq. ft.



1970
83,162 sq. ft.



1995
94,000 sq. ft.



2003
138,000 sq. ft.

Approx 390 classrooms

MSBA Zoom Meeting Participants November 1, 2021 between 1:00 p.m. and 4:00 p.m.

Paula Deacon	Superintendent	paula.deacon@leominsterschools.org
Jeff Sullivan	Principal – Fall Brook School	jeffrey.sullivan@leominsterschools.org
Elliott Nadeau	Facilities Director	elliott.nadeau@leominsterschools.org
Chris Silverman	Asst. to the Superintendent	christine.silverman@leominsterschools.org
Jennifer Reddington	City Comptroller	jreddington@leominster-ma.gov
Steven Mammone	Technology Director	steven.mammone@leominsterschools.org
Ronnie Houle	School Committee Member	ronald.houle@leominsterschools.org
Suzanne Koehler	School Committee Member	suzanne.koehler@leominsterschools.org
Laureen Cipolla	Director of Curriculum	laureen.cipolla@leominsterschools.org
Raymond Libby	Custodian Fall Brook School	raymond.libby@leominsterschools.org