### Fall Brook Elementary School Leominster, MA

Fall Brook Building Committee Meeting #7

December 12, 2023







### 1. Call to Order

- 2. Administrative Actions
  - a. Review and Approval of 11/2/2023 Meeting Minutes Vote
  - b. Review Invoice Log, Warrant for Approval Vote
  - c. Budget Update
  - d. Project Schedule Update
  - e. MDS Proposal Vote
- 3. Designer Report
  - a. Design Team Introduction
  - b. Preliminary Design Ideas
  - c. Initial Steps
- 4. Items Not Anticipated 48 Hours in Advance of Meeting
- 5. Public Comment
- 6. Next Steps
- 7. Adjournment

## **ROLL CALL**

• Eight (8) voting members required for a quorum.

Voting Member	Present	Absent
Mr. Peter Angelini		
Mr. Mark Bodanza		
Mr. Greg Chapdelaine		
Mr. Bill Charpentier		
Ms. Paula Deacon		
Mr. Steven Mammone		
Mayor Dean Mazzarella, Chair		
Ms. Melanie Mikels		
Mr. Elliot Nadeau		
Ms. Jennifer Reddington		
Mr. Brandon Robbins		
Mr. Jeffrey Sullivan		
Mr. Gregory Thomas		
Mr. James Whitney		



3

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### MEETING MINUTES FOR APPROVAL

- "Motion to approve the November 2, 2023, meeting minutes by \_\_\_\_\_\_, seconded by \_\_\_\_\_\_."
- Discussion
- Vote

Voting Member	Yea	Nay	Abstain
Mr. Peter Angelini			
Mr. Mark Bodanza			
Mr. Greg Chapdelaine			
Mr. Bill Charpentier			
Ms. Paula Deacon			
Mr. Steven Mammone			
Mayor Dean Mazzarella, Chair			
Ms. Melanie Mikels			
Mr. Elliot Nadeau			
Ms. Jennifer Reddington			
Mr. Brandon Robbins			
Mr. Jeffrey Sullivan			
Mr. Gregory Thomas			
Mr. James Whitney			

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### MEMORANDUM



# **INVOICE LOG**

To:	Gregory Chapdelaine, Purchasing Agent
From:	Linda Liporto, LeftField, LLC
Date:	December 5, 2023
Re:	Fall Brook Elementary School - November 2023 Invoice Summary
Cc:	Craig DiCarlo, LeftField, LLC

ProPay Code	Vendor	Invoice #	Description of Services		Invoice \$	
0001-0000	LeftField, LLC	2023.009- 006	OPM Feasibility Study/Schematic Design	FS Phase Project Management Services for November 2023	s	22,056.00
				LEFTFIELD TOTAL	\$	22,056.00
				TOTAL	5	22.056.00

The invoices listed above are consistent with the Total Project Budget and to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. Leftfield, LLC recommends that the invoices be approved and paid.

The November 2023 OPM Monthly Report was electronically submitted to the MSBA and to the City of Leominster by the required December 12, 2023 deadline. All invoices above are included in the November 2023 Project Budget Report but can be revised if rejected by the City of Leominster.

If you have any questions, please feel free to contact Linda Liporto, Owner's Project Manager, Leftfield, LLC.

Monthly Invoice Summary

### Page 1 of 1

### MEMORANDUM

### 11 LeftField

To: Gregory Chapdelaine, Purchasing Agent From: Linda Liporto, LeftField, LLC Date: December 5, 2023 Fall Brook Elementary School - November 2023 Invoice Summary Re: Cc: Craig DiCarlo, LeftField, LLC

Enclosed for approval and processing, please find the following invoices:

ProPay Code	Vendor	Invoice #	Invoice # Budget Category Description of Services					
0001-0000	LeftField, LLC	2023.009- 006	OPM Feasibility Study/Schematic Design	FS Phase Project Management Services for November 2023	\$ 22,056.00			
				-	-			
				LEFTFIELD TOTAL	\$ 22,056.00			
				TOTAL:	\$ 22,056.00			

The invoices listed above are consistent with the Total Project Budget and to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. Leftfield, LLC recommends that the invoices be approved and paid.

The November 2023 OPM Monthly Report was electronically submitted to the MSBA and to the City of Leominster by the required December 12, 2023 deadline. All invoices above are included in the November 2023 Project Budget Report but can be revised if rejected by the City of Leominster.

If you have any questions, please feel free to contact Linda Liporto, Owner's Project Manager, Leftfield, LLC.

Monthly Invoice Summary

Page 1 of 1

### WARRANT APPROVAL

- "Motion to approve warrant number W25FY24 in the amount of \$22,056.00." made by \_\_\_\_\_\_, seconded by \_\_\_\_\_.
- Discussion
- Vote

Voting Member	Yea	Nay	Abstain
Mr. Peter Angelini			
Mr. Mark Bodanza			
Mr. Greg Chapdelaine			
Mr. Bill Charpentier			
Ms. Paula Deacon			
Mr. Steven Mammone			
Mayor Dean Mazzarella, Chair			
Ms. Melanie Mikels			
Mr. Elliot Nadeau			
Ms. Jennifer Reddington			
Mr. Brandon Robbins			
Mr. Jeffrey Sullivan			
Mr. Gregory Thomas			
Mr. James Whitney			

A/P VOUCHER TRANSMITTAL FORM

Signature:

CITY OF LEOMINSTER, MA.

WARRANT NUMBER: W25FY24 WEEK ENDING: 12/21/2023

VENDOR	Vendor Name	ACCOUN	T NUMBER		AMOUNT	School	School Dept	Use Only
NUMBER	vendor Name	ORG CODE		1 '	AMOUNT	School	SCHL P.O.#	INVOICE #
	LeftField, LLC	3205300	530500	\$	22,056.00	FALL		2023.009-00
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			TOTAL	\$	22,056.00			1

I/we hereby certify that the supplies and/or services as shown on the bills enclosed in this voucher have been received by this department in quantity and quality as ordered. The prices have been verified and that the above amounts are due and hereby approved for payment. The above statements are made under the penalties of perjury.

Title:	Mayor	Superintendent of Schools	Business Manager

FY24

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# FEASIBILITY BUDGET

### As of November 2023:

- Committed: 16%
- Expended: 4%

													-			10-1-1-
roPay Code	Description		Total Project Budget		Authorized Changes		Revised Total Budget	i i	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date		Balance To Spend	Uncommitted	Comments
Γ	FEASIBILITY STUDY AGREEMENT															
0001-0000	OPM Feasibility Study/Schematic Design	5	1,000,000		9	5	1,000,000	\$	397,000	40%	\$ 99,252	10%	\$	297,748	\$ 603,000	
0002-0000	A&E Feasibility Study/Schematic Design	\$	1,000,000		-	\$	1,000,000	\$	13	0%	\$ -	0%	\$		\$ 1,000,000	
0003-0000	Environmental & Site	\$	250,000			s	250,000	\$	-	0%		0%	\$	5	\$ 250,000	1
0004-0000	Other	\$	250,000			5	250,000	\$		0%	\$ -	0%	\$	-	\$ 250,000	
	SUB-TOTAL	\$	2,500,000	\$	-	\$	2,500,000	\$	397,000	16%	\$ 99,252	4.0%	\$	297,748	\$ 2,103,000	
	TOTAL PROJECT BUDGET	\$	2,500,000	\$		\$	2,500,000	\$	397,000	16%	\$ 99,252	4%	\$	2,400,748	\$ 2,103,000	
	FUNDING SOURCES	<b>F</b>		-		1										
	Maximum State Share	5	1,852,500	-	74.1%	1										
-	Minimum Local Share	\$	647,500		25.9%	1										
	SUB-TOTAL	\$	2,500,000		100.0%											
	CONSTRUCTION COST ESTIMATES		Date		Estimator		Amount		SF	Cost/SF						
	Designer FS Cost Estimate															
-	Designer SD Cost Estimate															
-	OPM SD Cost Estimate															
	PFA Budget															

ility Study Agreement Budget Transfers:

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### **DESIGNER PROCUREMENT**

### Updated Schedule of Tasks & Activities

May 15	LEFTFIELD sends DRAFT Request for Services (RFS) to City & LPS for review
May 24	City & LPS sends comments on DRAFT RFS to LEFTFIELD
May 30	LEFTFIELD sends DRAFT RFS to Fall Brook Building Committee (FBBC) for review
Jun 6	FBBC Meeting to approve RFS – Provisional approval to submit to the MSBA
+/- Jun 19	KP Law forward draft Designer RFS review comments
July 20	LEFTFIELD sends DRAFT RFS to MSBA for review
Aug 2	LEFTFIELD sends FINAL RFS to FBBC and MSBA
Aug 3	LEFTFIELD submits notice to the Central Register
Aug 4	Purchasing Dept emails legal notice to the Sentinel & Enterprise by 12:00 pm
Aug 9	Notice appears in the Central Register
Aug 9	Purchasing Dept submits notice to COMMBUYS
Aug 9	Notice appears in the Sentinel & Enterprise
Aug 16	Site Visit at Fall Brook Elementary School, 25 Decicco Drive, Leominster, MA 01453 at 2:00-3:30 pm
Aug 17	Issue Addendum including Site Visit include handouts, attendee list, and Q & A to date
Aug 28	Questions from designers must be received by 5:00 pm, attention Craig DiCarlo <u>cdicarlo@leftfieldpm.com</u>
Aug 29	LEFTFIELD issues Addendum in response to questions, if any, and posts by 12:00 pm on City's WEBSITE
	May 30   Jun 6   +/- Jun 19   July 20   Aug 2   Aug 3   Aug 4   Aug 9   Aug 9   Aug 9   Aug 9   Aug 16   Aug 28

Tuesday	Sept 6	Proposals, must be received by 2:00 pm Attention: Craig DiCarlo, 800 Hingham Street, Office 101AN, Rockland, MA
Wednesday	Sept 7	LEFTFIELD distributes Proposals to Local Designer Selection Panel (DSP) members and sends to MSBA DSP members
Tuesday	Sept 26	Proposals and Reference Check information due to the MSBA
Tuesday	Sep 26	Local DSP members meet to review Proposals
Monday	Oct 2	DSP meeting "dry run"
Tuesday	Oct 3	1 <sup>st</sup> DSP Meeting – Proposal Review
Tuesday	Oct 17	2 <sup>nd</sup> DSP Meeting – Interviews
Wednesday	Oct 18	Anticipate DSP issues official ranking and letter
Friday	Oct 27	Complete fee negotiations
Thursday	Nov 2	FBBC votes to approve contract
Thursday	Nov 2-9	Execute Designer Contract
Thursday	Nov 9	Designer send proposed workplan, LEFTFIELD forward to FBBC for review
TBD	TBD	MSBA & District kick off meeting

December 12, 2023

### **FEASIBILITY SCHEDULE**

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### **DESIGNER PROPOSAL**

### MDS

November 30, 2023

Gregory Chapdelaine Purchasing Agent 25 West Street City Hall, Room 15 Leominster, MA 01453

RE: Fall Brook Elementary School Proposal for Feasibility and Schematic Design Services

Dear Mr. Chapdelaine,

MDS Architects is pleased to submit this proposal for Architectural and Engineering Services for the Fall Brook Elementary School. The scope of work consists of Feasibility and Schematic Design Services as defined in the Request for Designer Services from the City of Leominster Public Schools dated August 9, 2023.

### Project Schedule

MDS is prepared to begin immediately upon receiving a Notice to Proceed. MDS will perform its services consistent with the schedule prepared by Leftfield dated 10/27/2023, adjusted to reflect the actual Notice to Proceed date.

Fee Proposal

	\$492,445
	\$562, 390
Base Fee Subtotal	\$1,054,835
	\$47,500
	Base Fee Subtotal

MDS is prepared to begin immediately upon receiving a Notice to Proceed. MDS will perform its services consistent with the schedule prepared by Leftfield dated 10/27/2023, adjusted to reflect the actual Notice to Proceed date.

### Fee Proposal

Base Fee	
Feasibility	\$492,445
Schematic Design	\$562, 390
Base Fee Subtotal	\$1,054,835
Reimbursable Expenses	
Site Survey - Langan	\$47,500
Traffic Study - Langan	\$15,000
Hazardous Materials Survey - PEER	\$12,840
Geo-environmental - PEER	\$16,468
Geotechnical Investigations - LGCI	\$17,930
Reimbursable Expenses (w/o additional insurance)	\$109,738
FS/SD Fee with Reimbursable Expense (w/o additional insurance)	\$1,164,573
Additional Insurance Coverage (estimate - see attachment)	t.b.d.
Total Fee with Reimbursable Expenses (with additional insurance)	t.b.d.

MDS/MILLER DYER SPEARS 40 BROAD STREET, SUITE 103, BOSTON, MA 02109 617-338-5350 mds-bos.com

### Assumptions and Qualification

- The fee for architectural and engineering Services is based on the scope of services defined by MSBA standard contracts, the MSBA Module 3 and Module 4 for Feasibility and Schematic Design Services, and the RFP dated August 9, 2023.
- It is assumed that siting options will be limited to the current school property site on which the Fall Brook School is located.
- Investigations
  - o Cutting and patching of architectural elements of the existing building to support the Hazardous Materials investigations is not included in this proposal and is assumed to be coordinated through the Owner's Project Manager.
  - o Patching of grass and paved surfaces as may be required for borings is not included in this proposal and is assumed to be coordinated through the Owner's Project Manager.
- See attached scope of Haz-Mat Investigations. It is assumed that additional Haz-Mat Investigations will be required in the Design Development phase of work.
- See attached scope of Geo-environmental Investigations. It is assumed that additional borings and test pits will be required in the Design Development phase of work.
- · Geothermal test well and associated analysis and engineering for a well field as would be required for an in-ground heat pump system is not included in this proposal.
- Architectural inspection and evaluation of the existing school building will be limited to a visual ground-based inspection of interior and exterior conditions.
- · The base fee provides for insurance coverage commensurate with the standard MSBA Owner/Architect Agreement. The additional insurance request is presented as a reimbursable expense. We request that some of our consultants, be exempt from the additional requirements, as the additional insurance may not be appropriate or available for certain specialty consultants. Attached to this this letter is the status of our dialogues with our consultants on this topic. The costs presented therein are estimates at this time.

If you have any questions, please do not hesitate to contact me. We look forward to getting started on this exciting project.

Best regards, MDS / MILLER DYER SPEARS

Mesula Regres

MDS / MILLER DYER SPEARS

William Sars William Spears, AIA, LEED AP, MCPPO Principal

Nereyda Rodriguez, RA LEED AP BD+C, MCPPO Attachments: Reimbursable Consultant Proposals

Project Manager and Senior Associate

MDS/MILLER DYER SPEARS

### **DESIGNER PROPOSAL**

• The city's insurance requirements were included in the RFS. MDS has included basic insurance in their fee plus offered increased coverage for an additional fee.

INSURANCE REQUIREMENTS DESIGNER SERVICES RFS FOR FALL BROCK ELEMENTARY SCHOOL LEOMINSTER, MA

### INSURANCE

The Designer shall purchase and maintain insurance of the type and limits listed in this section with respect to the services to be performed under this Agreement. Except as otherwise specifically provided in this Agreement, such insurance shall be provided at the Designer's sole cost and expense, and shall be in force and effect for the full term of the Agreement or for such longer period as this section may require. With respect to each such required insurance coverage and policy, the following General Insurance Requirements shall apply.

### Certificates of Insurance:

Simultaneously with its execution of the Agreement, the Designer shall deliver to the Owner three (3) original copies of a properly endorsed Certificate or Certificates of Insurance acceptable to the Owner as evidence that each of the required insurance coverages (evidencing no less than the required minimum limits) as hereinafter set forth have been purchased and are in full force and effect. Certificates shall show each type of insurance, insurance company, policy number, amount of insurance, deductibles/self-insured retentions, and policy effective and expiration dates. Copies of all required endorsements shall be attached to the Certificates. Throughout the period that the Designer is required to maintain any policies of insurance hereunder, the Designer shall submit updated Certificates prior to the expiration of each of the policies referenced in the Certificates so that the Owner shall at all times possess Certificates indicating current coverage. The Designer shall require its consultants and sub-consultants to purchase and maintain insurance coverage in the types and limits at least equal to that required of the Designer under this Agreement, and the Designer shall furnish evidence of such coverage of its consultants satisfactory to the Owner. Failure by the Designer to obtain all policy renewals and to provide the respective insurance Certificates as required shall constitute just cause for termination of Designer's services under this Agreement. The Owner reserves the right to request, and upon request, the Designer agrees to furnish, a copy of each insurance policy and all endorsements thereto.

### Additional Insured Endorsements:

The Owner, the Massachusetts School Building Authority and all of their respective members, trustees, officers, employees, agents, consultants, contractors, successors, assigns, and other representatives (the "indemnified Parties") will be named as Additional Insureds on all policies, with the exception of Workers' Compensation and Professional Liability Policies.

Additional Insured coverage for the City of Leominster Fall Brook Elementary School Project, Designer Services Agreement for Professional Services between Owner and Designer, the Commercial Denial Ibailty policy shall apply for ongoing and completed operations on a form no less broad than CG 20 10 (11 85) or a combination of forms CG 20 10 10 01 and CG 20 37 10 01, with no privity of contract exclusive only to the designer if using consultants and/or subconsultants (or forms providing equivalent coverage). The Additional Insured endorsement form[s] shall state "Owner, the Massachusett School Building Authority and all of their respective members, trustees, officers, employees, agents, southants, contractors, successors, sasigns, and other representatives" as the Additional Insured and shall state "All Locations" as

1

INSURANCE REQUIREMENTS CES RFS FOR FALL BROOK ELEMENTARY SCHOOL LEOMINSTER, MA

soured coverage shall be maintained for 6 years after Final Acceptance vation of the Agreement, whichever is greater. Throughout the 6-year r parties as required, shall submit renewal Certificates, including use endorsements, as evidence that coverage is being maintained.

erages shall be placed with a company or companies licensed and the Commonwealth of Massachusetts (unless agreed upon in advance and certified by an agent licensed and qualified to do buiness in the thusetts. Each insurer shall have a financial strength rating of A-, VIII an equivalent rating assigned by a similar rating agency acceptable to coeptable to the Owner.

### contain, or be endorsed to contain, a provision that the policies or

Ied, terminated, voided, suspended, lapsed, modified or reduced, pi of or nonpayment of premium, to davy) prior written notice to the required by this section where the insurance carrier will not modify we stated notice of cancellation, or anytime the Designer becomes actual cancellation, non-renewal, peptiration, or reduction in coverage by the Contract Documents, the Designer shall provide written notice (2) busines days of the date the Designer becomes aware of such flation or expiration. Upon receipt of notice from the Designer, the see in coverage has been cured by the procurement of the Designer. The furnishing of notice by the Designer shall not relieve cutual obligation to provide any required coverage. The Designer shall tion Notice Requirement from its Hired Parties. *Hopy:* 

esigner shall be primary to any coverage that may be available to the overage afforded shall be primary as respects any claims, losses, illities arising out of, relating to in any way, or incident to the work or ner, regardless whether instituted against Designer alone or jointly ibuting with any other insurance maintained by the Indemnified

onsible for the payment of any and all deductibles and / or retentions required herein, and the Owner shall not be responsible for the 25, self-insured retentions or any portion thereof.

I not release the Designer from any liability for actual or alleged breach is Agreement. Without limitation, the Designer shall bear the risk of e insurance policies that it maintains.

2

### E REQUIREMENTS 1 FALL BROOK ELEMENTARY SCHOOL INSTER, MA

J Designer, shall purchase and maintain professional ofession. If any of the Work performed by Designer or its issional services including, but not limited to, liting services, Designer shall maintain and shall require diar services, to anintain Professional Liability or Errors poly to liability for a neglignet professional error, act, or any person or entity for whose performance the ten on a claims-made basis, any retroactive date shall be ement; and continuous coverage shall be maintained or sis (6) years beginning from the time that work under the ose has expired, whichever is greater. Designer shall tets to evidence coverage in maintained throughout the uded reporting period endorsement. Limits shall not be 200 annual aggregate for Designer and \$3,000,000 per Consultants.

it its sole cost and expense during the term of this s to purchase and maintain at their sole cost and expense

<u>Se</u> as required under the Massachusetts Workers' pter 152, as amended) and as required by any other dents, or though which they may travel to perform Work, osed by worker's compensation, occupational disease or and Harbor Workers' Act, the Federal Employers' Liability oprietor, partner, executive officer or member shall be

not be less than 51,000,000 each accident, 51,000,000 by 0,000 by disease-each employee (or pursuant to the MA indorsement). Such policy shall be endorsed with a waiver nafer of rights of recovery in favor of the indemnified yees, servants and agents shall be deemed not to be the worker's compensation or unemployment insurance

iL) Insurance, written on an occurrence basis, and the broadest available version of Insurance Services Office sionary endorsements material to any parties' obligations here shall be no endorsement or modification of the CGL IREMENTS ROOK ELEMENTARY SCHOOL ' MA

umed under an insured contract or limiting the at limit required in contract. The policy between ion of insureds and shall contain no insured vs. a aforementioned Additional insured r waiver of transfer of rights of recovery time

overage shall be maintained for 6 years after Final nation of the Agreement, whichever is greater. Int granting a per project aggregate limit for the

er pollution claims arising out of professional 1 of pollutants and asbestos, including bodily and non-owned, damaged, remediated or 10t been physically injured, destroyed or 10sts, and defense, including costs and expenses ment of claims all in connection with anv loss

on-sudden pollution conditions resulting from the imes, soot, acids, alkalis, toxic chemicals, liquids, other irritants, contaminants, or pollutants. If basis, any retroactive date shall be no later than and continuous coverage will be maintained or an of 6 vers beginning from the time that work or 6 vers beginning from the time that work

al insurance certificates to evidence coverage is ar period; or (ii) a 6-year extended reporting be less than \$2,000,000 per claim and \$2,000,000

· for all owned (if any), non-owned and hired i than as provided under symbol 1. If party does ovided on the automobile policy, or hired and nonricial general liability policy. Insured endorsement and a waiver of subrogation evy endorsement in favor of the Indemnified RY SCHOOL

providing coverage no less broad

e Liability and Employers Liability

Umbrella or Excess Liability

eptance or the expiration or

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excess or Umbrella liability

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verty Damage/ \$6,000,000 Each Products and Completed

tate

ans, drawings, computations, s Agreement in the event of loss a payment is made or all data is for relevant electronic media lesign drafting (CADD) systems The required insurance other indemnified Parties. There protect the interest of the le liability of the Designer or any wird parties.

old harmless the Owner, the s, trustees, officers, employees, ves (the "Indemnified Parties") iges, injuries, liabilities, actions,

3

### **DESIGNER PROPOSAL**

- "Motion to authorize the District to contract with **Miller Dyer Spears Architects** for designer services for the Feasibility Study and Schematic Design phases for the base fee of \$1,054,835 plus reimbursable expenses of \$109,738, totaling \$1,164,573, contingent upon an agreement between the city and Miller Dyer Spears Architects for insurance coverage" made by \_\_\_\_\_, seconded by \_\_\_\_\_.
- Discussion
- Vote

Voting Member	Yea	Nay	Abstain
Mr. Peter Angelini			
Mr. Mark Bodanza			
Mr. Greg Chapdelaine			
Mr. Bill Charpentier			
Ms. Paula Deacon			
Mr. Steven Mammone			
Mayor Dean Mazzarella, Chair			
Ms. Melanie Mikels			
Mr. Elliot Nadeau			
Ms. Jennifer Reddington			
Mr. Brandon Robbins			
Mr. Jeffrey Sullivan			
Mr. Gregory Thomas			
Mr. James Whitney			

- 1. Call to Order
- 2. Administrative Actions
  - a. Review and Approval of 11/2/2023 Meeting Minutes Vote
  - b. Review Invoice Log, Warrant for Approval Vote
  - c. Budget Update
  - d. Project Schedule Update
  - e. MDS Proposal Vote



- a. Design Team Introduction
- b. Preliminary Design Ideas
- c. Initial Steps
- 4. Items Not Anticipated 48 Hours in Advance of Meeting
- 5. Public Comment
- 6. Next Steps
- 7. Adjournment

### Switch to MDS presentation

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  - d. Project Schedule Update
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- 3. Designer Report
  - a. Design Team Introduction
  - b. Preliminary Design Ideas
  - c. Initial Steps
- 4. Items Not Anticipated 48 Hours in Advance of Meeting
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- 7. Adjournment

### **NEXT STEPS**

Tuesday 12/12/23, 1:00pm Tuesday 1/9/24, 1:00pm Tuesday 2/13/24, 1:00pm

Regular FBBC Meeting Regular FBBC Meeting Regular FBBC Meeting



January 2024 Sun Mon Tue Wed Thu Fri Sat 2 3 6 4 5 7 8 9 10 11 12 13 FBBC 17 18 19 20 Meeting 16 Design Work – Prepare for PSR - Visioning 23 - Space Planning 27 21 26 Educational Plan L., 28 29 31 30 print-a-calendar.con

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- 5. Public Comment
- 6. Next Steps



. Adjournment



### **ADJOURNMENT**

- "Motion to adjourn" made by \_\_\_\_\_, seconded by \_\_\_\_\_.
- Discussion
- Vote

Voting Member	Yea	Nay	Abstain
Mr. Peter Angelini			
Mr. Mark Bodanza			
Mr. Greg Chapdelaine			
Mr. Bill Charpentier			
Ms. Paula Deacon			
Mr. Steven Mammone			
Mayor Dean Mazzarella, Chair			
Ms. Melanie Mikels			
Mr. Elliot Nadeau			
Ms. Jennifer Reddington			
Mr. Brandon Robbins			
Mr. Jeffrey Sullivan			
Mr. Gregory Thomas			
Mr. James Whitney			

# THANK YOU!

# LeftField

THE RIGHT CHOICE IN PROJECT MANAGEMENT