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FALL BROOK ELEMENTARY SCHOOL PROJECT – Leominster, MA

**FALL BROOK BUILDING COMMITTEE (FBBC) MEETING #7**

**Meeting Information**

Tuesday, Dec 12, 2023

In-Person

1:00pm

Office of Emergency Management  
37 Carter Street, Leominster, MA

**Agenda**

1. Call to Order
2. Administrative Actions
  - a. Review and Approval of 11/2/2023 Meeting Minutes – **Vote**
  - b. Review Invoice Log, Warrant for Approval – **Vote**
  - c. Budget Update
  - d. Project Schedule Update
  - e. MDS Proposal – **Vote**
3. Designer Report
  - a. Design Team Introduction
  - b. Recap of Early Design Ideas
  - c. Initial steps
4. Items Not Anticipated 48 Hours in Advance of Meeting
5. Public Comment
6. Next Steps
7. Adjournment

This agenda has been prepared in advance and represents a listing of topics that are reasonably anticipated to be discussed at this meeting. However, this agenda does not necessarily include all matters which may be taken up at this meeting.