



# OWNER'S PROJECT MANAGEMENT SERVICES

Fall Brook Elementary School

March 15, 2023



March 15, 2023



Greg Chapdelaine, Purchasing Agent  
City Hall – Office of the Purchasing Agent  
25 West Street, Leominster, MA 01453

*We acknowledge that we have read your Request for Services including the Contract for Project Management Services and take no exceptions. We received and read all addenda relating to this RFS. We clearly understand the scope of all services required and certify that Craig DiCarlo, as your Project Director, meets the minimum requirements specified in Section 4 of the RFS.*

**RE: Owner’s Project Management Services for the Fall Brook Elementary School**

Dear Greg Chapdelaine:

Thank you for the opportunity to propose on the Feasibility Study and Schematic Design phases for the Fall Brook Elementary School project. We are excited to introduce ourselves to the City of Leominster and share how we can make your project a success.

LeftField is a local, 35-person independently owned OPM firm that specializes solely in project management, predominantly in public construction working with municipalities and school districts. We have been in business for over 15 years, having completed more than \$2.6 billion of work for MSBA, MSCBA, DCAMM, DOER and UMBA. As you review our proposal, it will be clear that our team is not only well-versed in all phases of project management, but also that we at LeftField have established specific protocols and procedures that will ensure your project is delivered according to your specific expectations, while remaining on budget and on schedule.

**WHAT YOU GET BY WORKING WITH US.**

1. **Our significant experience in managing MSBA School projects, including Elementary Schools.** Working with Districts to plan, design, and build educationally appropriate schools within the confines of the budget and schedule is the culmination of many meetings, interactions and deliverables that our experienced staff help to coordinate. Our staff is currently working on the following 10 MSBA school projects:

- \$83M Tyngsborough Middle School, Tyngsborough
- \$140M Pickering Middle School, Lynn
- \$225M John R. Pierce K-8 School, Brookline
- \$79M Florence Roche Elementary School, Groton
- \$375M Waltham High School, Waltham
- \$220M Wakefield Memorial High School, Wakefield
- \$415M Revere High School, Revere
- \$300M Whittier Tech High School, Haverhill
- \$170M Agawam High School, Agawam
- \$280M South Shore Tech High School, Hanover

Additionally, we are also currently working on the **\$115M Driscoll K-8 School** in Brookline (non-MSBA). We have successfully completed several elementary schools including the new **Brown Elementary School** in Marblehead, **Medfield Elementary School Feasibility Study** and the **Walton Elementary School** in Wakefield. Previously our staff has also successfully managed the **Woodland Elementary School (Milford)**, **Mitchel Elementary School (Needham)**, **Watertown Elementary Schools**, **Saltonstall Elementary School (Salem)**, **Philip Coburn Elementary School (West Springfield)**, **Amesbury Elementary School** and the **East Somerville Community School**. We were also selected by the MSBA to manage accelerated repair projects at numerous elementary schools across the state.

2. **Our significant in-house MEP experience is what sets us apart.** One of our more important specialists is Jay Faxon, our MEP expert, who helps separate LeftField from the competition. During the Feasibility Study, Jay assists in HVAC equipment analysis, ensuring the design allows for the critical MEP equipment to be serviced and to be easily operated by the Facilities staff. He provides QA/QC as the major equipment is installed during construction and oversees the commissioning process to ensure that the equipment functions as intended to maximize the equipment’s useful life. Our other Specialists will assist in educational programming, utilities coordination, civil/structural engineering, schedule analysis as well as construction management.

### 3. The expertise and experience of the Team we've assembled for your project.

Many of LeftField's staff has worked with the MSBA since its inception. The team selected for your project has recently been working on projects of similar size, type and cost. This allows us to have current insight into the design, pricing and bidding climate for like projects that involve construction and coordination issues on an occupied site allowing us to successfully maintain occupancy, function, and critical operations. Additionally, our group has experience working at several schools that include an all-electric approach with geothermal wells to help reduce the new school's impact on the regional carbon footprint. We perform critical design reviews of the design documents; observe all aspects of construction; and most importantly, oversee the MEP systems and Building Commissioning process. We believe performing these critical tasks will ensure that the MEP systems are properly installed, tested, and functionally integrated with the BMS system for the most efficient operation.

With that said, we're excited to present you with some of our most seasoned individuals, who not only have strong technical backgrounds, but are all around great people who believe in hard work and teamwork.

**Craig DiCarlo (MCPPO, AIA, LEED), your Project Director.** Craig's leadership and experience are critical to managing the many complexities of your project, and to working with multiple stakeholders to ensure the project runs smoothly and efficiently. In addition to being heavily involved with the technical design of your school, Craig will ensure communication is flowing between all parties. He will be the nucleus of the procurement, tracking and installation of any equipment. He will work to ensure that the project is a good neighbor to those living near your school, and one that your City can be proud of. Craig is a registered architect, MCPPO certified and a LEED Accredited Professional.

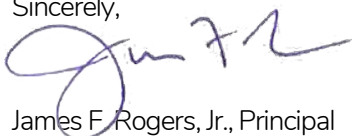
**Linda Liporto (MCPPO, LEED), your Senior Project Manager.** Linda has extensive experience working with construction projects. Her leadership, management, communication, and organizational skills will be key throughout the entire project. Together, Linda and Craig will work seamlessly as team members and manage the process from project inception through completion ensuring that budget, quality, and schedule requirements are met or exceeded. We believe that it's our rigorous preconstruction process that helps us establish and maintain that balance between scope and budget and proves invaluable in understanding the logistical planning required for the project.

**Adele Sands, your Educational Liaison.** Prior to coming on board at LeftField, Adele spent the last 20 years in various positions in both vocational and traditional public schools. Most recently, Adele served as the Superintendent at the Bristol County Agricultural High School where she oversaw a six-building construction and renovation project. She has also held district-wide positions as both a Director of Student Services and Director of Curriculum and Instruction. Adele can assist with the development of the education plan and will be the conduit between the school and the community.

Craig, Linda, Adele and the rest of the team will be supported by **Bernie Melone** as your full-time Site Representative, and **Jay Faxon** as your MEP Specialist. **The strength behind us is what makes LeftField a great Owner's Project Manager.** However, to further strengthen our team, we have included **RLB** (Design Reviews), **PM&C** (Cost Estimating), **Jensen & Hughes** (Code Consulting), and **BEA** (Envelope Consultant). Together, **our team** will provide the leadership and management needed for **your** project.

Thank you again for your consideration, and we look forward to meeting with you to present our people, experience, and qualifications. If you have any questions regarding this proposal, I will be your contact person: [jrogers@leftfieldpm.com](mailto:jrogers@leftfieldpm.com) or via cell 617.593.0661.

Sincerely,

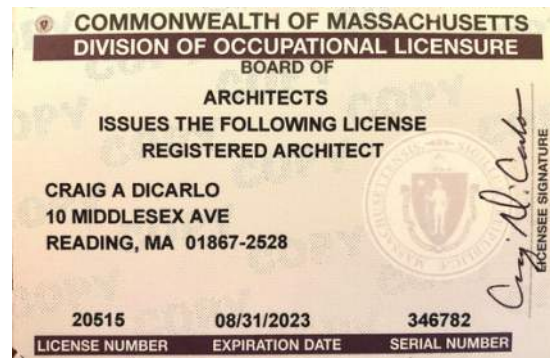


James F. Rogers, Jr., Principal





# MCPPO & OTHER CERTIFICATIONS



## **SECTION 1 - Evaluation Criteria**

1. Past Performance
2. Massachusetts State Building Codes
3. Commonwealth Procurement Laws / CM-R Knowledge and Experience
4. Management Approach
5. Key Personnel
6. Capacity and Skills
7. Workload
8. NE-CHPS and LEEDv4 (LEED-S)
9. Life Cycle Cost Analysis, Cost Estimating and Value Engineering
10. Building Commissioning Consultants
11. Financial Stability (included separately to remain confidential material)
12. Phased Occupied Building Construction and Renovation Experience

## **SECTION 2 - OPM Application Form (Attachment C)**

## **SECTION 3 - Project Experience**

1. K-12 Experience - Elementary Schools, Middle Schools and High Schools

## **SECTION 4 - Required Certifications (Attachment D)**

1. Tax Compliance, Non-Collusion, Public Contractor Debarment and OSHA Training
2. Certificate of Authority
3. Addenda Acknowledgement

# SECTION ONE

## EVALUATION CRITERIA INTRODUCTION

LeftField is one of the few OPM firms in the Commonwealth, if not the only, to be concurrently working with all public authorities in the education arena: MSBA, UMBA, MSCBA and DCAMM. Our staff, prior to their careers as Owners Project Managers, worked in large K-12 Urban Districts, University Design and Planning, Construction and Capital Planning, Design and Engineering firms and Construction Management firms, all of which provide the LeftField team with unique and comprehensive insight on the perspectives and challenges that face all stakeholders on your project.

## FIRM GOALS & OBJECTIVES

- 01 Deftly balance the competing interests of budget, schedule, and quality
- 02 Develop solutions to minimize constraints
- 03 Work to build consensus among stakeholders in a collaborative fashion
- 04 Successfully deliver a school that everyone is proud of

Being an OPM in the Construction Industry often means facilitating the solution to unique, yet complicated challenges that typically have significant financial ramifications to the Owner. These challenges often have competing interests that need to be properly addressed. At times, our Industry Partner's reputations and financial stability can be impacted by the direction taken. The solutions to these complex problems are not often black and white. At LeftField, we rely on our team's vast experience and character to negotiate the gray areas in which we often find ourselves.



“The project started back in 2015 with a feasibility study that was approved by the Town. I thank LeftField for working like they live here.”

David Harris

Marblehead School Building Committee Chair and School Committee Member



# SECTION ONE

## 1. PAST PERFORMANCE



**LUCRETIA & JOSEPH BROWN ELEMENTARY**  
Marblehead, MA

### PROJECT DESCRIPTION

In the summer of 2017, the Town of Marblehead awarded LeftField the OPM services for the Lucretial and Joseph Brown Elementary School (formerly Elbridge Gerry Elementary School) Feasibility Study Project. By Fall 2017, Raymond Design was selected as the Designer. As the feasibility study unfolded, this multi-faceted project, which included two enrollments with multiple sites, cumulated in the analysis of 24 options. In the end, the Town and District decided to pursue and select a 450-student enrollment option which will combine four elementary schools into one school, with a design and site location proven to have the least traffic impact on existing Marblehead neighborhoods. The project utilized an existing school site for the construction of the new 80,000+/- school facility which provided Programmatic Parity across the PK-3 Grade Level, and created a recreational space and large gymnasium for the community as well as ample outdoor play & learning spaces. The project was completed on schedule and delivered under budget.

### PROJECT STATS

CLIENT.....	TOWN OF MARBLEHEAD
SERVICES.....	OWNER'S PM
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	82,000 SF
CONSTRUCTION COST.....	\$44 MILLION
PROJECT COST.....	\$56 MILLION
SCHEDULE.....	COMPLETED FEB 2022
ARCHITECT.....	RAYMOND DESIGN
CONTRACTOR.....	GILBANE





# SECTION ONE

## 1. PAST PERFORMANCE



**BMC DURFEE HIGH SCHOOL**  
Fall River, MA

### PROJECT DESCRIPTION

The new Durfee High School in Fall River is currently the largest comprehensive high school completed in the Commonwealth. It is over 500,000 SF and was constructed on the site of the existing high school. The new school houses a student population of 2,600. There are 10 approved Chapter 74/CVTE programs and 2 additional programs seeking approval. The new school wraps around the existing football stadium and ties into the existing field house which was renovated in phases to allow its continued use. The new school was sited to avoid ledge and wetlands to the extent possible but required an extensive site program for boulder removal, utility relocations and extensive site drainage structures that began between the Schematic and Design Development Phases to prepare the site for early concrete and steel bid packages that aligned appropriately with design and the best calendar months for concrete.

**Starting the complex site work early allowed for an accelerated completion a year earlier than anticipated.**

Due to the existing school, athletic fields and parking, the remaining open area for construction was tight and site logistics continuously changed to accommodate school operations and construction. Our onsite presence helped coordinate, communicate and manage these continual changes with minimal impact to school operations. LeftField also engaged the students in the process and sought their involvement from the beginning at educational visioning sessions and in using their expertise in social media to design/management of the project website, Instagram and Twitter accounts.

**Being active in the school and community and encouraging a collaborative process provides a positive experience for all.**

This project was successful because of our working relationship with all project partners and stakeholders. So successful, in fact, that the City has hired LeftField to manage the Durfee Varsity Baseball Fields project (separate) as well as a few other municipal projects.

### PROJECT STATS

CLIENT.....	CITY OF FALL RIVER
SERVICES.....	OWNER'S PM
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	501,330 SQ. FT.
CONSTRUCTION COST.....	\$217 MILLION
PROJECT COST.....	\$263 MILLION
SCHEDULE.....	COMPLETION BY 2022
ARCHITECT.....	A13 ARCHITECTS
CONTRACTOR.....	SUFFOLK





# SECTION ONE

## 1. PAST PERFORMANCE



### PROJECT DESCRIPTION

The Town of Billerica selected LeftField in the Spring of 2016 to manage the Design and Construction of their new \$141 million; 326,000 sf high school facility. The facility was designed for 1,600+ high school students from grades 8 through 12 and includes a 200+ student Pre-K program. It was constructed adjacent to the existing high school, which shares a common site with multiple Town services.

The educational program and design of the school consist of two distinct “wings”. One is a four-story high Academic Wing consisting of traditional STEAM classrooms, administration support services, and multiple interdisciplinary break-out learning spaces. The other wing, referred to as the Civic Wing, consists of public and assembly areas which contain a 600-seat auditorium, 17,000 square foot gymnasium, 3-story open commons-cafeteria and various athletic, administrative and support spaces. Site amenities include a multi-sport turf practice field, quad-style commons, turf performance stadium and track complex complete with a 1,600-seat bleacher concourse with concessions and bathrooms. The project was built in sequential phases while the existing high school remained open during construction. The building was completed in Fall of 2019, and fields completed in Fall of 2020.

**This project was successful because of our working relationship with all project partners and stakeholders. Following completion of this project, the Town of Billerica hired LeftField to manage multiple municipal projects.**

### PROJECT STATS

CLIENT.....	TOWN OF BILLERICA
SERVICES.....	OWNER'S PM
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	326,000 SF
CONSTRUCTION COST.....	\$141 MILLION
PROJECT COST.....	\$176 MILLION
SCHEDULE.....	COMPLETED OCT 2020
ARCHITECT.....	PERKINS + WILL
CONTRACTOR.....	SHAWMUT



# SECTION ONE

## 1. PAST PERFORMANCE

### COMPARATIVE PROJECT MATRIX

Project Experience / Similar Traits to Objectives under Consideration for the Fall Brook Elementary School Feasibility Study	Driscoll (K-8) School Brookline, MA	Pierce (K-8) School Brookline, MA	Lucretia and Joseph Brown Elementary School Marblehead, MA	Florence Roche Elementary School Groton, MA	Pickering Middle School Lynn, MA	BMC Durfee High School Fall River, MA
MSBA, Public Project		✓	✓	✓	✓	✓
Completed on Schedule and Under Budget	Ongoing	Ongoing	✓	Ongoing	Ongoing	✓
LEEDv4 (LEED-S) or NE-CHPS	✓	✓	✓	✓	✓	✓
Net Zero or Net Zero Ready Facility	✓	✓			✓	
Phased New Construction On Occupied Site	✓	✓		✓	✓	✓
Phased Construction in Occupied Building/Site (Reno & Adds)		✓				✓
Design-Bid-Build; Ch. 149						
Construction Management-at-Risk; Ch. 149A	✓	✓	✓	✓	✓	✓

## 2. KNOWLEDGE OF BUILDING CODES AND ACCESSIBILITY GUIDELINES

Our project team fully comprehend the Massachusetts State Building Code and its basis, the ICC International Building Code, the IEBC International Existing Building Code, as well as their requirements as related to school construction for renovations, additions, and new construction. We are aware of the adoption of the 9th edition in 2017 of 780 CMR at the State level, and understand the changes from the 8th to the 9th edition. We'll ensure that the Design Team, CM, and Estimators quickly and efficiently understand all impacts of the 2017 adopted 9th edition to accurately account for potential code driven cost drivers.

In addition, our staff is keenly aware of unique design features that add significant costs to a project due to code requirements. We will be vigilant with ensuring that these design decisions are made with the full understanding of the Owner. Ongoing coordination with all applicable City Departments is always a high-priority throughout our projects.

# SECTION ONE

## 3. COMMONWEALTH PROCUREMENT LAWS

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LeftField's core team members have all been certified through the Office of the Inspector General's MCPPO Program as Owner's Project Managers for school projects and are highly familiar with the Massachusetts Procurement Laws, M.G.L. Chapter 30B, Chapter 7C, Chapter 149, Chapter 149A and Section 44E. We assist the Cities, Towns and Districts with public procurement throughout our projects. We will assist in the preparation, pre qualification, bidding, negotiation and award of all contracts, contract amendments and requests on behalf of the Project.

Almost all of our K-12 Public School Projects have utilized a Construction Management-at-Risk (CM-R) delivery method due to the complexities of building on occupied sites, phased construction and difficult site conditions and logistics. The CM is brought on during design and becomes intimate with the project prior to construction. This delivery method has proven to be the most effective for owners living with construction on an occupied site as it allows them to be part of the construction logistics planning process and fosters a team approach to both design and construction. CM-R allows for early bid packages while construction documents are being completed which accelerates the schedule and reduces the impact on students.

## 4. MANAGEMENT APPROACH

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Based on our first-hand experience with similar School projects, the Fall Brook Elementary School Feasibility Study Project is right in our wheelhouse as a firm. We believe in the philosophy of being professional, firm, but fair. We are a fierce advocate for the Owner and work to ensure that the Owners goals and objectives are met while strictly maintaining budget, schedule and quality. We are problem solvers. We work hard to develop a strong relationship with all stakeholders which results in a collaborative project from start to finish.

### PROJECT ORGANIZATION

The Team for your project will consist of the Principal, Project Director, a Senior Project Manager, and an On-Site Project/Field Representative (during construction only) as well as an Education Liaison. We will further support your project with some of LeftField's specialized experts and other support staff, most critically being one of our MEP Specialists who will be instrumental to the Commissioning due diligence process. And should the project need additional support, we also have a Utilities Specialist and Civil/Structural Specialist.

The proposed team members provide the Owner with the appropriate blend of talents to ensure that your project is completed in the most time-efficient and cost-effective manner possible. Throughout the course of all our projects, we promote a team-based, collaborative working environment for all project participants.

As your on-site representative, we provide full-time representation to oversee the daily activities of the construction process and assist in communicating between all parties to ensure all protocols for safety and logistics are being followed by the Contractor. Our Clerks ensure that the products specified are actually installed in the field and that the methods employed are as recommended by manufacturers and represent best construction practices.

We will ensure all MEP systems and major equipment are thoroughly commissioned by the commissioning agent through the participation of our own MEP Coordinator. We participate in weekly OAC ("Owner-Architect-Contractor") meetings and identify any follow-up that is required of all parties, as well as resolve coordination issues or conflicts that arise either in the Construction Documents or in the field. Additionally, our internal MEP Specialists make construction observations to ensure that all MEP systems are installed in such a way that the systems function correctly, can be properly maintained, adequately controlled through the BMS system and that their useful life can be maximized.



# SECTION ONE

## 4. MANAGEMENT APPROACH

### → PROJECT CLOSE-OUT AND REVIEW

Finally, we assist the owner in achieving final completion/audit with the timely submission of all closeout documents, including: shop drawings, roof warranty, general product/system warranties, maintenance and operation manuals, special inspection reports, maintenance agreements, final certifications, record drawings and closeout requirements.

### → PROJECT GOALS

Completing the Feasibility Study for the Fall Brook Elementary School will be an important first step in the process. The decisions made during this Study will ultimately shape your Project's future course and will have a lasting impact on the quality of the educational delivery. Clearly identifying and establishing a thorough understanding of the goals and objectives of the District early in the process will ensure that the path and scope of work outlined in the feasibility phase will address and fulfill the Owner and Users' needs and concerns.

### → FEASIBILITY STUDY

The first task of the Feasibility Study will be the procurement of architectural and engineering services. We will work to ensure that the District gets the right Designer and will work closely with the Design Team, the larger Project Team and all Project Stakeholders to develop a detailed educational program while simultaneously investigating and gaining a clear understanding of existing conditions at the site. We will also explore other site opportunities as comparison and assist in the development of design alternatives to fulfill any City requirements.

### → SCHEMATIC DESIGN

After the framework for the selected building and site option has been established in the Feasibility Study, we will continue to work with the Project Team as the design develops to ensure that the District's educational needs are being met. During this phase, it will be important to ensure that all building components and systems are carefully chosen and fully vetted. The level of development and detail of the Schematic Design will help with estimate accuracy. This is critical as the costs developed during the Schematic Design phase must hold through to completion of the Project. As a result, we start cost discussions early in the process as well as discuss the District's funding capacity to ensure that we are not only meeting the educational needs of the District but are being fiscally responsible. We will establish a realistic Project Schedule and Project Budget to augment the Schematic Design which together serves as the catalyst for the Project Scope and Project Budget.

### → PROJECT OBJECTIVES

Project Objectives under consideration by the Owner include:

- Identification of community concerns that may impact study options;
- Identification of specific milestone requirements and/or constraints of the District – e.g. Town votes, swing space, occupancy issues;
- Identification of alternative sites;
- Life cycle costs of operating the School as it relates to future operational budgets;
- Northeast Collaborative for High Performance Schools (NE-CHPS) criteria or US Green Building Council's LEED for Schools (LEED-S) Rating System;
- Replacement or renovation of school facility systems, such as roof, windows, heating & ventilation systems, removal of asbestos, decrease the exorbitant repair costs as well as increase energy conservation due to most of the system components being original to the building and in need of replacement; and,
- Maximizing space in order to provide for a full range of programs consistent with state and approved local requirements to alleviate the overcrowding of the kindergarten classes.

# SECTION ONE

## 4. MANAGEMENT APPROACH

### → LEADERSHIP

Every project has its own set of challenges, its own unique cast of characters and its own opportunities for success. A key role of ours will be to provide a positive influence on the dynamic tension that is inherent in undertakings involving multiple stakeholders. We will work with all Project Stakeholders to identify the challenges, facilitate solutions and maintain focus on the project objectives. Design and construction is a multi-faceted process with cost, time and quality sensitivities and we will keep the Owner apprised of the status and issues of the project throughout the process. We will deal with issues in which the Designer and Contractor are at odds and will translate the options for the Owner and provide experienced and objective advice on how best to proceed.

### → INDEPENDENT AND OBJECTIVE ADVICE

We will be able to weigh all recommendations, conduct fact-finding, coordinate and listen to the various solutions and provide independent opinions and recommendations to the Owner. This role of independent advisor is not intended to diminish or assume the contractual responsibilities of any of the Project Stakeholders but to provide the best, most complete information possible for decision-making by the Owner.

### → COST AND SCHEDULE OUTCOME

We will introduce best practices in designing to cost and programming requirements, adding value engineering and life-cycle cost analyses and monitoring schedule performance. Two critical areas with which we can assist are setting realistic budgets along with controlling scope additions and maintaining the schedule. These two important areas along with forecasting potential issues or risk factors and providing solutions will keep the project moving forward.

### → PROTECTING THE OWNER'S INTERESTS

We will be the point person in design, preconstruction, construction, fit-out and closeout oversight. As the eyes and ears of the Owner, we will bring an experienced view and vigilance in managing the project, controlling competing interests, assessing project risks and avoiding cost and schedule overruns and claims.

### → PROJECT MONITORING AND CONTROL

We lead the effort of cost forecasting and continuously track progress in relationship to your program and budget. We review the documents for coordination, constructability, and completeness. We uncover potential exposures or conflicts and identify alternatives for their resolution before your project is bid and built.

We also produce monthly reports that document progress in the field, adherence to critical path activities, forecasted cost, and opportunities and exposures within your project. Our process assures that the project is developed in accordance with the Owner's program requirements and is fully coordinated to minimize construction change orders and delays. As we manage the design process, we are also updating the master project schedule to ensure that all tasks and responsibilities are identified and accomplished in a timely manner. During the preconstruction phase of the project, we drive the process of permitting and approvals. We lead a thorough construction management and subcontractor prequalification process prior to bidding to ensure that your Project receives the best that the marketplace has to offer.

DESIGN & CONSTRUCTION PROCESS				
COMMUNICATION				
PROJECT ORGANIZATION	PROJECT PLANNING	PROJECT MONITORING	PROJECT CONTROL	PROJECT LEARNING
<i>Economics</i>	<i>Develop Master Budget</i>	<i>RFI's</i>	<i>Adaptive Action</i>	<i>Plan Reviews</i>
<i>Identify Key Stakeholders</i>	<i>Develop Master Schedule</i>	<i>Submittals</i>	<i>Plan Work to Maintain Schedule</i>	<i>Project Audits</i>
<i>Develop Program Parameters</i>	<i>Contractor Methodology</i>	<i>Change Order Review</i>	<i>Cost Forecasting</i>	<i>Project Closeout</i>
<i>Delivery Systems</i>	<i>Quality Specifications</i>	<i>Payment Application Review</i>	<i>Variance Analysis</i>	
	<i>Operational Goals</i>	<i>Cost Forecasting</i>		
	<i>Life Cycle Analysis</i>	<i>Variance Analysis</i>		
	<i>VE Studies</i>			

# SECTION ONE

## 4. MANAGEMENT APPROACH

### ➔ UNDERSTANDING YOUR PROJECT - THE FALL BROOK ELEMENTARY SCHOOL

The LeftField Team has both reviewed the RFS and attended the informational site walkthrough and we thoroughly understand the breadth of work that will be required for the Fall Brook Elementary School Feasibility Study and Schematic Design phases. We understand your desire to evaluate options regarding renovation versus new construction, given the inadequate and dated space that your staff and students are working in. We understand that a new school is preferred, and with Fall Brook surrounding the site, there would need to be heavy environmental investigation and involvement. We will work closely with the School Building Committee, the District and the school staff to comprehensively analyze all available building options to find the most appropriate solution. Exploring opportunities around the school to help identify how to provide an educational environment that addresses identified issues such as life safety, code compliance, failing mechanical systems, and space capacity based on enrollment options, all while still focusing on the educational priorities of the students and teachers will be a key point.

Our experts will work with your staff to evaluate the existing school and help determine if there are any recent grant-funded purchases that could be utilized, potentially creating a cost-savings to the project. We expect that the school will be fully occupied during all phases of a new or renovated building, and we will work through the phases as efficiently as possible to get construction underway quickly, all while building a project with an environment that is safe, appropriate, and non-disruptive to the students and teachers. We understand that total project costs will be an important factor, and with today's fluctuating and volatile market, we will explore all opportunities to reduce costs. We will collaboratively work to find creative options to determine the most educationally sound and cost-effective solution for the school. Garnering from our past experiences with Elementary schools, we will efficiently and effectively shepherd your project through the Feasibility Study phase. This will allow for the commencement of design development and construction activities as early as possible, to hedge against construction escalation and to deliver the school for use at the earliest possible time to alleviate space and enrollment deficiencies.

Given the current state of the existing building, with its configuration and layout challenges, infrastructure inadequacies, code deficiencies and mechanical and utility issues, the LeftField team will expeditiously enlist our in-house specialists and subconsultants and will quickly put together a timeline to ensure there is adequate time to research and address these issues and how to develop a comprehensive plan for a successful project.

The Leftfield team takes great pride in its ability to work with Districts to enable comprehensive, energy efficient projects that not only help guide the future maintenance and repairs of the buildings, but that also considers the costs and complexities of running the buildings once the projects are finished and commissioning is complete. We understand how important it is that the new facility supports the School District's vision.





# SECTION ONE

## 5. PROJECT TEAM

The selected Key Personnel are shown below with professional references. Also shown are our Consultants and Specialized/Support Staff. Refer to the OPM Application for the Org Chart, time commitment and Key Personnel qualifications and experience.



**JIM ROGERS**  
Principal-in-Charge

**References**

David Harris, Gerry School BC, 617-799-8325  
Kenneth Pacheco, Fall River Public Schools, 774-319-8623  
Tony Guigli, Town of Brookline, 617-233-4616



**PETER BRADLEY**  
Cost Estimating



**CRAIG DICARLO**  
Project Director

**References**

Margaret Marotti-Smith, Haverhill Schools, 978-265-4033  
Mary Beth McKenzie, Fitchburg State Univ., 978-430-3567  
Thomas Emerick, MassDOT, 617-293-4881



**MICHAEL O'REILLY**  
Design Review



**LINDA LIPORTO**  
Senior Project Manager

**References**

Dr. Diane Kelly, Revere Public Schools 781-286-8226  
Michael Piccardi, City of Revere 781-286-8157  
Ashley Lindsey, Suffolk University 857-895-4545



**JOSHUA RUCKER**  
Code Consulting



**BERNIE MELONE**  
Site Representative

**References**

Michael McKeon, Kaestle Boos Associates, 508-549-9906  
Jorge Figueiredo, Mount Vernon Group, (508) 991-7500  
Paul Griffin, Construction Monitoring Services, 617-429-5100



**MICHAEL VELJI**  
Building Envelope



**ADELE SANDS**  
Educational Liaison

Consult on and assist with the development of an education plan and conduit between school and community.



**JAY FAXTON**  
MEP Specialist

Best in the business at ensuring the max outcome of all major MEP equipment and ensure best practices.

CORE TEAM / KEY PERSONNEL

EXTERNAL SUB-CONSULTANTS

SPECIALISTS / SUPPORT TEAM

# SECTION ONE

## 6. CAPACITY & SKILLS

**Field Supervision & Safety**  
Bernie Melone

**Cost Estimating**  
PM&C, Craig DiCarlo, Linda Liporto, Adele Sands

**Schedule Analysis**  
Craig DiCarlo, Linda Liporto, Bernie Melone, Adele Sands

**Value Engineering**  
Craig DiCarlo, Linda Liporto, Jay Faxon, Adele Sands

**Constructability Review**  
Craig DiCarlo, Linda Liporto, Bernie Melone, Jensen Hughes

**Quality Control**  
Craig DiCarlo, Linda Liporto, Bernie Melone, Jay Faxon, Adele Sands

**Financial and Monthly Status Reporting**  
Craig DiCarlo, Linda Liporto

**Communication and Coordination with the City and District**  
Jim Rogers, Craig DiCarlo, Linda Liporto, Adele Sands

**LEEDv4 Coordination / Advisement**  
Craig DiCarlo, Linda Liporto

**MEP Coordination**  
Craig DiCarlo, Linda Liporto, Bernie Melone, Jay Faxon

**Life Cycle Analysis / Commissioning**  
Craig DiCarlo, Linda Liporto, Jay Faxon

## 7. LEFTFIELD PROJECT WORKLOAD

PROJECT	CLIENT	COMPLETION	COST
Wakefield Memorial High School Wakefield, MA	MSBA / Town	December 2022 (Design)	\$220M*
Pierce School Brookline, MA	MSBA / Town	March 2027	\$225M
Revere High School Revere, MA	MSBA / City	February 2027	\$415M*
Florence Roche Elementary School Groton, MA	MSBA / District	July 2024	\$79M
Pickering Middle School Lynn, MA	MSBA / City	January 2025 (Design)	\$140M*
Waltham High School Waltham, MA	MSBA / City	May 2024	\$375M
Tyngsborough Middle School Tyngsborough, MA	MSBA / Town	March 2026	\$83M
Driscoll School Brookline, MA	Town	Summer 2024	\$115M
Whittier Tech High School Haverhill, MA	MSBA / District	December 2023 (Design)	\$300M*
Agawam High School Agawam, MA	MSBA / Town	August 2024 (Design)	\$170M*
South Shore Tech High School Hanover, MA	MSBA / District	June 2024 (Design)	\$280M*
<i>*Project cost is estimated (in design/study phase)</i>			

## 8. LEEDV4/ MA CHIPS

As a firm, LeftField is very experienced with all aspects of MA-CHPS and LEEDv4 prerequisites and available credits as well as in supporting the development of grant applications for sustainability initiatives. In addition, our team is well versed in the LEEDv4 (previously LEED-S) requirements which are a prerequisite to receiving the additional two percentage point (2%) of eligible project costs awarded for participating in the MSBA Energy Efficiency/Green School Program. We are familiar with the robust LEEDv4 requirements as a result of managing the new Billerica Memorial High School, which is one of the first MSBA schools to participate in this enhanced LEEDv4 program.

# SECTION ONE

## 9. LIFE CYCLE COST, ESTIMATING & VALUE ENGINEERING LIFE CYCLE COST ANALYSIS

Our goal for the life cycle cost analysis is to identify both building materials and systems that help to minimize the life-cycle costs as early as possible in the planning and design of the project. Therefore, the selection of building systems and assemblies (e.g., HVAC, building exterior assemblies, etc.) will not be solely determined by capital costs but by using data regarding trends in building operational costs.

### → COST ESTIMATING / COST CONTROL

LeftField has critical in-house planning and management expertise to assist in providing comprehensive construction estimates and to review construction costs with regard to the established master budget during key project intervals. PM&C will provide independent cost estimating throughout the various design phases for comparison with the Designer's cost estimates. Their cost experience is vast in both size and types of projects. PM&C has extensive public sector experience which includes K-12.

### → VALUE ENGINEERING

With our knowledgeable staff and the assistance of Rider, Levett Bucknall, we will review your design documents and determine where efficiencies could be gained in design and in the approach to construction with the materials or systems selected.

### → SCHEDULE ANALYSIS

LeftField has the experience to review a schedule from a critical path perspective to understand what the project priorities are, what schedule risks are lurking ahead, and what float if any remains in the schedule. We assist the Owner in coordinating all of the critical tasks that dovetail with the construction process such as commissioning, testing and balancing and coordination of the FF&E, Technology and relocation/move.

### → CODE CONSULTING

Jensen Hughes will work with LeftField to offer sound advice and experience on code related thresholds, regulations and requirements.

### → BUILDING ENVELOPE ANALYSIS

LeftField will also team up with Building Enclosure Associates, LLC who will help the team provide specialized services and support of the design through investigation, testing, and restoration of building enclosures.

## 10. BUILDING COMMISSIONING / IAQ CONSULTANTS

LeftField will augment the approved Commissioning Agent. The Commissioning Agent's time on a project may be limited based on the Commissioning Contract and budget.

- building Commissioning is a quality-focused process
- develop the Owner's Project Requirements (OPR)
- commissioning scope and plan
- establishment of benchmarks for success
- review of design documents for coordination with the OPR
- development of checklists
- review of submittals
- identification of training needs
- witnessing and verifying construction phase tests
- site observations throughout construction
- functional testing at project completion
- indoor Air Quality review and testing

With our in-house engineering support, we have the prerequisites to manage and enhance the efforts of the Commissioning Agent, as well as Indoor Air Quality results on behalf of the District.

## 11. FINANCIAL STABILITY

Financial Statements will be submitted as a separate file to remain as confidential material.

## 12. PHASED OCCUPIED BUILDINGS AND RENOVATION EXPERIENCE

FAs a team, LeftField has worked on many complex, logistically challenging projects. Many of our larger projects on existing sites focused on completing the projects with multiple phases and required creative, innovative plans that were heavily coordinated with the Owners, design teams and CM's. When working with existing buildings we commonly work with specialty subconsultants to come up with the appropriate plans to determine work plans on how to work with, and properly dispose of, dangerous and hazardous materials.



# SECTION TWO

## OPM APPLICATION FORM

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**ATTACHMENT C – OPM APPLICATION FORM**

**Owner’s Project Manager Application Form – March 2017**

1. Project Name/Location for Which Firm is Filing:  
**Project Management Services for the design, construction, addition to and/or renovation of the Fall Brook Elementary School in Leominster, Massachusetts.**

1a. MSBA Project Number: N/A

2a. Respondent, Firm (Or Joint-Venture) - Name And Address Of Primary Office To Perform The Work:

2b. Name And Address Of Other Participating Offices Of The Prime Applicant, If Different From Item 3a Above:

**LeftField**  
**101 Federal Street, Suite 1900**  
**Boston, MA 02110**



2c. Date Present And Predecessor Firms Were Established:

2d. Name And Address Of Parent Company, If Any:

**2007**

2e. Federal ID #: **81-1007791**

2f. Name of Proposed Project Director: **Craig DiCarlo**

3. Personnel From Prime Firm Included In Question #2 Above By Discipline (List Each Person Only Once, By Primary Function -- Average Number Employed Throughout The Preceding 6 Month Period. Indicate Both The Total Number In Each Discipline):

Admin. Personnel	3	Cost Estimators	Project Managers	23
Architects		Electrical Engrs.		
Acoustical Engrs.		Environmental Engrs.		
Civil Engrs.		Licensed Site		
Code Specialists		Mechanical	2	
Construction Inspectors		Construction Manager Supervisor	7	
			Total	35

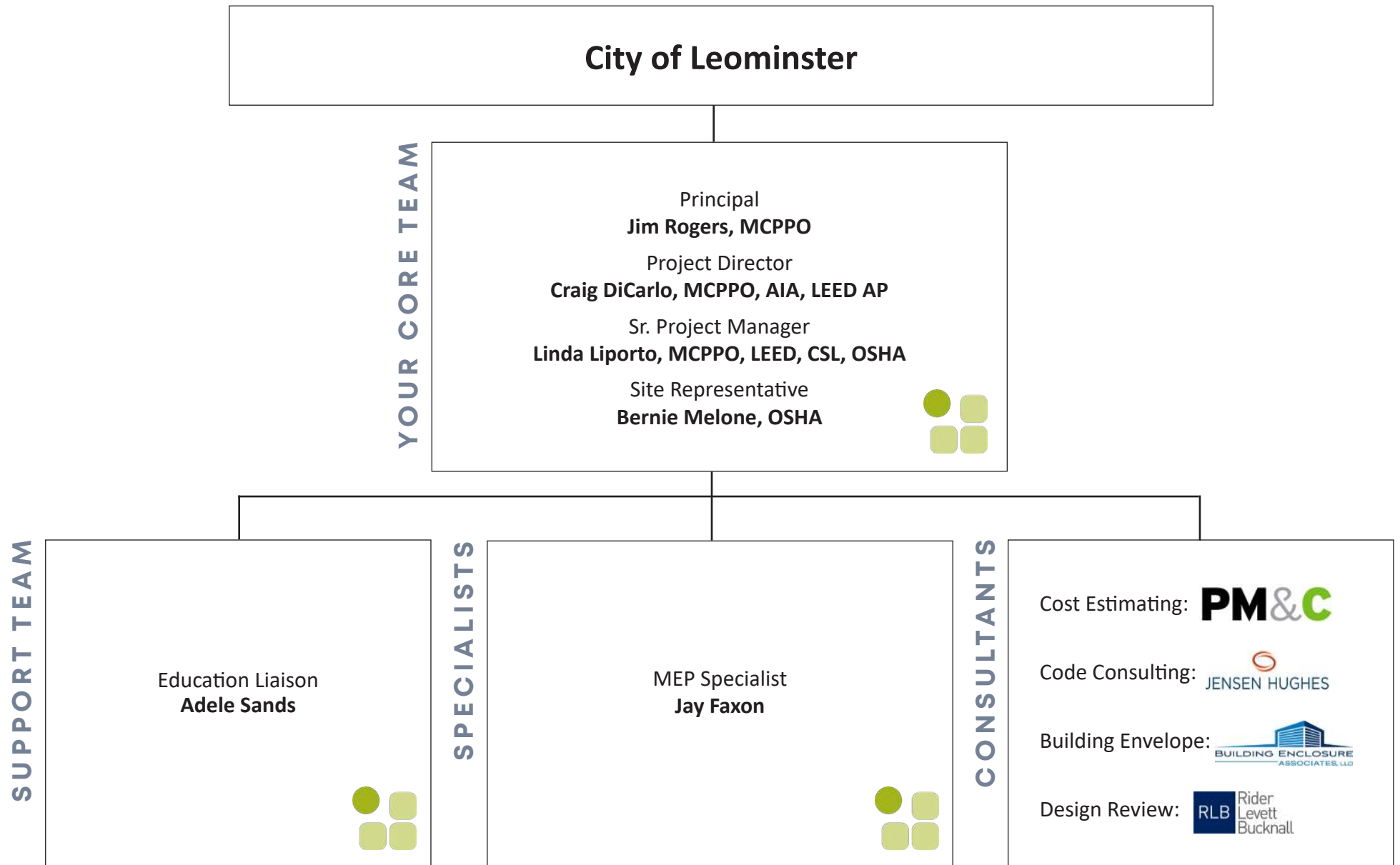
4. Has this Joint-Venture previously worked together?

Yes

No

N/A

5. List ONLY Those Prime and Sub-Consultant Personnel identified as Key personnel in the Response to Request for Services. This Information Should Be Presented Below In The Form Of An Organizational Chart modified to fit the firm's proposed management approach. Include Name of Firm And Name Of The Person:





6. Brief Resume for Key Personnel ONLY as indicated in the Request for Services. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 5. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel And They Must Be In The Format Provided. By Including A Firm As A Subconsultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected.

a. Name And Title: Jim Rogers, Principal



b. Project Assignment: Principal In Charge

c. Name And Address Of Office:

**LeftField**  
**101 Federal Street**  
**Boston, MA 02110**



d. Years Experience: With This Firm: 15 With Other Firms: 25

e. Education: Degree(s) /Year/Specialization  
 UMASS Amherst/School of Management/Bachelor of Finance

f. Date of MCPPO Certification:  
 Recertification June 2022

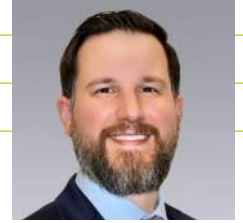
g. Applicable Registrations and Certifications :  
 MCCPO

h. Current Work Assignments And Availability For This Project:  
 Current Projects: Jim is a hands-on Principal involved in most of LeftField's projects at some capacity, usually taking up about 60% of his time in total.  
 Jim is available to serve on this project 5% or more

i. Other Experience And Qualifications Relevant To The Proposed Project:

LeftField - OPM  
 Morton Middle School, Fall River, MA  
 Tyngsborough Middle School, Tyngsborough, MA  
 Waltham High School, Waltham, MA  
 Pierce K-8 School, Brookline, MA  
 Driscoll K-8 School, Brookline, MA  
 BMC Durfee High School, Fall River, MA  
 Revere High School, Revere, MA  
 Wakefield Memorial High School, Wakefield, MA  
 Carver Middle/High School ARP, Carver, MA  
 Springfield Middle and Elementary ARPs, Springfield, MA (6)  
 Lowell Middle and Elementary ARPs, Lowell, MA (6)  
 Lucretia and Joseph Brown School, Marblehead, MA  
 Billerica Memorial High School, Billerica, MA


a. Name And Title: Craig DiCarlo, Senior Project Manager



b. Project Assignment: Project Director

c. Name And Address Of Office:

**LeftField**  
**101 Federal Street**  
**Boston, MA 02110**



d. Years Experience: With This Firm: 0 With Other Firms: 22

e. Education: Degree(s) /Year/Specialization  
 Bachelor / Architecture / Carnegie Mellon University  
 Masters Candidate / Architecture / Boston Architectural College

f. Date of MCPPO Certification:  
 Recertification 2021

g. Applicable Registrations and Certifications :  
 MCCPO, AIA, LEED AP

h. Current Work Assignments And Availability For This Project:  
 Current Projects: None  
 Craig is available to serve on this project 35%

i. Other Experience And Qualifications Relevant To The Proposed Project:

Colliers Project Leaders - OPM  
 Albert B. Consentino Middle School, Haverhill, MA  
 Boston College High School Patrick Cadigan Wellness Complex, Boston, MA  
 UMass Amherst Computer Sciences Laboratories, Amherst, MA  
 Fitchburg State University McKay C and Admissions Renovation, Fitchburg, MA  
 Jones Library, Amherst, MA

DiNisco Design - Designer  
 Cabot Elementary School, Newton, MA  
 Clark and Diamond Middle Schools, Lexington, A  
 Angier Elementary School, Newton, MA  
 Douglas Elementary and Middle School, Douglas, MA  
 Douglas Primary School, Douglas, MA  
 Lexington Children's Place, Lexington, MA  
 UMass Lowell 1485 Middlesex Street Project, Lowell, MA

6. Brief Resume for Key Personnel ONLY as indicated in the Request for Services. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 5. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel And They Must Be In The Format Provided. By Including A Firm As A Subconsultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected.


a. Name And Title: Linda Liporto, Director of Interiors



b. Project Assignment: Senior Project Manager

c. Name And Address Of Office:

**LeftField**  
**101 Federal Street**  
**Boston, MA 02110**



a. Name And Title: Bernie Melone, Site Representative



b. Project Assignment: Site Representative

c. Name And Address Of Office:

**LeftField**  
**101 Federal Street**  
**Boston, MA 02110**



d. Years Experience: With This Firm: 3 With Other Firms: 18

d. Years Experience: With This Firm: 7 With Other Firms: 38

e. Education: Degree(s) /Year/Specialization

e. Education: Degree(s) /Year/Specialization

N/A

BS Accounting and Psychology/University of Rhode Island

f. Date of MCPPO Certification:  
 June 2020

f. Date of MCPPO Certification:  
 N/A

g. Applicable Registrations and Certifications :

g. Applicable Registrations and Certifications :

MCPPO, LEED, CSL, OSHA

OSHA

h. Current Work Assignments And Availability For This Project:  
 Current Projects: Agawam High School 35%, South Shore Tech High 10%  
 Linda is available to serve on this project 15%

h. Current Work Assignments And Availability For This Project:  
 Current Projects: Bernie currently has no assignments  
 Bernie will be available to work on this project 100%

i. Other Experience And Qualifications Relevant To The Proposed Project:

i. Other Experience And Qualifications Relevant To The Proposed Project:

Leftfield - OPM

Revere High School, Revere, MA  
 South Shore Regional Vocational Technical High School, Hanover, MA  
 Agawam High School, Agawam, MA  
 BMC Durfee High School, Fall Riiver, MA  
 Parks and Athletic Fields, Lynn, MA  
 Lynnfield Elementary Schools (2), Lynnfield, MA  
 Suffolk University Career Center, Boston, MA  
 Suffolk University Sargent Building Roof Replacement, Boston, MA  
 St. Sebastian's School, Needham, MA  
 Haverhill Public Schools HVAC Repairs, Haverhill, MA  
 Salem Public Schools HVAC Repairs, Salem, MA  
 Jamestown Building Relocations, Boston, MA  
 Lovell Academy, Norwell, MA

LeftField - OPM

BMC Durfee High School, Fall River, MA  
 Garfield Elementary School ARP Project, Revere, MA  
 Alfred G. Zanetti Montessori Magnet School ARP, Springfield, MA  
 Medford High School Science Lab Initiative, Medford, MA  
 James Madison Morton Middle School, Fall River, MA  
 Marshall Simonds Middle School, Burlington, MA  
 Apponequet Regional High School Additions and Renovations, Lakeville, MA  
 Old Rochester Regional Jr/Sr High School Addition & Renovations, Mattapoisett, MA  
 Canton High School Additions and Renovations, Canton, MA  
 New Westerly Middle School and Westerly High School Renovations, Westerly, MA  
 Foxborough High School Renovations, Foxborough, MA  
 Sharon Middle School Additions and Renovations, Sharon, MA

6. Brief Resume for Key Personnel ONLY as indicated in the Request for Services. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 5. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel And They Must Be In The Format Provided. By Including A Firm As A Subconsultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected.

a. Name And Title: Adele Sands, Education Liaison

b. Project Assignment: Education Liaison

c. Name And Address Of Office:

**LeftField**  
**800 Hingham Street, Suite 101A-N**  
**Rockland, MA 02370**



d. Years Experience: With This Firm: 1 With Other Firms: 30

e. Education: Degree(s) /Year/Specialization

MA Columbia University / Special Education / BA Connecticut College

f. Date of MCPPO Certification:  
 N/A

g. Applicable Registrations and Certifications :

N/A

h. Current Work Assignments And Availability For This Project:  
 Current Projects: Brookline Driscoll & Pierce K-8 Schools  
 Adele is available to serve on this project as needed.

i. Other Experience And Qualifications Relevant To The Proposed Project:

Leftfield - OPM

Michael Driscoll Elementary School, Brookline, MA  
 Pierce Elementary School, Brookline, MA

Bristol County Agricultural High School, Dighton, MA  
 Superintendent/Director

Tri-County Regional Vocational Technical High School, Franklin, MA  
 Director of Student Services

Southern Berkshire Regional School District, Sheffield, MA  
 Director of Curriculum and Instruction

a. Name And Title: Jay Faxon, MEP Specialist

b. Project Assignment: MEP Specialist

c. Name And Address Of Office:

**LeftField**  
**101 Federal Street**  
**Boston, MA 02110**



d. Years Experience: With This Firm: 11 With Other Firms: 36

e. Education: Degree(s) /Year/Specialization

HVAC/R / Whittier Vocational Technical School

f. Date of MCPPO Certification:  
 N/A

g. Applicable Registrations and Certifications :

Master Sheet Metal License, Master Refrigeration License

h. Current Work Assignments And Availability For This Project:  
 Current Projects: Jay works on various LeftField projects taking up about 30%  
 Jay is available to serve this project as needed.

i. Other Experience And Qualifications Relevant To The Proposed Project:

LeftField - OPM

Driscoll K-8 School, Brookline, MA  
 BMC Durfee High School, Fall River, MA  
 Billerica Memorial High School, Billerica, MA  
 Waltham High School, Waltham, MA  
 Lucretia and Joseph Brown Elementary School, Marblehead, MA  
 Huckleberry & Summer Elementary Schools, Lynnfield, MA  
 Garfield Elementary School ARP Project, Revere, MA  
 Haverhill Public Schools HVAC Assessments, Haverhill, MA  
 Multiple Schools ARP, Springfield, MA  
 Medford High School Science Lab Initiative, Medford, MA  
 Wareham Middle and High School ARP, Wareham, MA  
 Whittier Tech High School, Haverhill, MA  
 Public Buildings and Schools, City of Salem, MA  
 Public Buildings and Schools, City of Haverhill, MA  
 Public Buildings and Schools, City of Fall River, MA



7a. Past Performance: List all Completed Projects, in excess of \$1.5 million, for which the Prime Applicant has performed, or has entered into a contract to perform Owner’s Project Management Services for all Public Agencies within the Commonwealth within the past 10 years.

a.	Project Name And Location Project Director	b. Brief Description Of Project And Services	c. Project Dollar Value	d. Completion Date (Actual Or Estimate)	e. On Time (Yes Or No)	f. Original Construction Contract Value	g. Change Orders	h. Number of Accidents and Safety Violations	i. Safety fines	j. Legal Ac- tions
(1)	Billerica Memorial High School Billerica, MA  Director: David Saindon	New High School  OPM Services	\$176.1M	Summer 2019 (Buildings)  October 2020 All	Yes	\$141M	\$3.9M	None	None	N/A
(2)	BMC Durfee High School Fall River, MA  Director: Lynn Stapleton	New High School  OPM Services	\$263M	August 2021 (Buildings)  Fields 2023	Yes	\$217.8M	\$6.1M	None	None	N/A
(3)	Nashoba Valley Technical High Westford, MA  Director: Lynn Stapleton	MSBA Accelerated Repair Program  OPM Services	\$3.7M	Summer 2019	Yes	\$2.87M	(\$86k)	None	None	N/A
(4)	Springfield Central High SLI Project Springfield, MA Director: Jim Rogers	MSBA Science Lab Initia- tive Program  OPM Services	\$27.9M	December 2015	Yes	\$21.6M	\$619k	None	None	N/A
(5)	Medford High SLI Project Medford, MA  Director: Jim Rogers	MSBA Science Lab Initia- tive Program  OPM Services	\$11.9M	July 2015	Yes	\$8.5M	\$318k	None	None	N/A
(6)	Morton Middle School Fall River, MA Director: Jim Rogers	Middle School  OPM Services (Consultant)	\$54M	October 2013	Yes	\$36.4M	\$4.1M	None	None	N/A
(7)	Garfield Elementary School ARP Project Revere, MA Director: Lynn Stapleton	MSBA Accelerated Repair Program  OPM Services	\$7.9M	March 2018	Yes	\$6.5M	\$387k	None	None	N/A
(8)	Carver Middle/High School ARP Project Carver, MA Director: Lynn Stapleton	MSBA Accelerated Repair Program  OPM Services	\$5.6M	May 2018	Yes	\$3.8M	\$523k	None	None	N/A
(9)	Springfield ARP Projects (6 Schools) Springfield, MA Director: Lynn Stapleton	MSBA Accelerated Repair Program  OPM Services	\$14.3M	September 2018	Yes	\$11.5M	N/A	None	None	N/A
(10)	Lucretia & Joseph Brown Elementary School Marblehead, MA Director: David Saindon	New Elementary School  OPM Services	\$55.6M	February 2022	Yes	\$43.8M	\$590k	None	None	N/A

(11)	Viking Hall and Parking Garage Salem State University  Director: Jim Rogers	New Residence Hall and Parking Garage  OPM Services	\$73M	October 2015	Yes	\$59M	\$1.8M	None	None	N/A
(12)	Lincoln Campus Center UMass Amherst  Director: Jim Rogers	Renovated Dining Services  OPM Services	\$19M	September 2014	Yes	\$15.2M	\$1.5M	None	None	N/A
(13)	Gassett Fitness Center Salem State University  Director: Jim Rogers	New Athletic Facilities  OPM Services	\$20M	October 2013	Yes	\$14M	\$1.1M	None	None	N/A
(14)	Fox Hall Renovation UMass Lowell  Director: Jim Rogers	Elevator Modernization and Academic Building Renovation OPM Services	\$15M	December 2017	Yes	\$12.2M	\$1.7M	None	None	N/A
(15)	McGauvran Hall UMass Lowell  Director: Jim Rogers	Renovated Dining Services OPM Services	\$34M	April 2016	Yes	\$25.8M	\$350k	None	None	N/A
(16)	Walton Elementary School Wakefield, MA  Director: Lynn Stapleton	Addition and Renovation of School OPM Services	\$6M	September 2018	Yes	\$4.2M	\$623k	None	None	N/A

7b. (cont) Past Performance: Provide the following information for those completed Projects listed above in 7a for which the Prime Applicant has performed, or has entered into a contract to perform Owner's Project Management Services for all Public Agencies within the Commonwealth within the past 10 years.

a.	Project Name And Location Project Director	b. Original Project Budget	c. Final Project Budget	d. If different, provide reason(s) for variance	e. Original Project Completion	f. Actual Project Completion On Time	g. If different, provide reason(s) for variance.
(1)	Billerica Memorial High School Billerica, MA  Director: David Saindon	\$176M	\$176.1M	The Town of Billerica received a \$100,000 grant for implementation of a bike path	Summer 2019 (Buildings)  October 2020 All	Yes	N/A
(2)	BMC Durfee High School Fall River, MA  Director: Lynn Stapleton	\$263M	\$263M	N/A	August 2021 (Buildings)  Fields 2023	Yes	N/A
(3)	Nashoba Valley Technical High Westford, MA  Director: Lynn Stapleton	\$3.7M	\$3.7M	N/A	Summer 2019	Yes	N/A
(4)	Springfield Central High SLI Project Springfield, MA Director: Jim Rogers	\$27.9M	\$27.9M	N/A	December 2015	Yes	N/A

(5)	Medford High SLI Project Medford, MA  Director: Jim Rogers	\$11.9M	\$11.9M	N/A	July 2015	Yes	N/A
(6)	Morton Middle School Fall River, MA  Director: Jim Rogers	\$54M	\$54M	N/A	October 2013	Yes	N/A
(7)	Garfield Elementary School ARP Project Revere, MA Director: Lynn Stapleton	\$7.9M	\$7.9M	N/A	March 2018	Yes	N/A
(8)	Carver Middle/High School ARP Project Carver, MA Director: Lynn Stapleton	\$5.6M	\$5.6M	N/A	May 2018	Yes	N/A
(9)	Springfield ARP Projects (6 Schools) Springfield, MA Director: Lynn Stapleton	\$14.3M	\$14.3M	N/A	September 2018	Yes	N/A
(10)	Lucretia & Joseph Brown Elementary School Marblehead, MA Director: David Saindon	\$55.6M	\$55.6M	N/A	February 2022	Yes	N/A
(11)	Viking Hall and Parking Garage Salem State University  Director: Jim Rogers	\$73M	\$73M	N/A	October 2015	Yes	N/A
(12)	Lincoln Campus Center UMass Amherst  Director: Jim Rogers	\$19M	\$19M	N/A	September 2014	Yes	N/A
(13)	Gassett Fitness Center Salem State University  Director: Jim Rogers	\$20M	\$20M	N/A	October 2013	Yes	N/A
(14)	Fox Hall Renovation UMass Lowell  Director: Jim Rogers	\$15M	\$15M	N/A	December 2017	Yes	N/A
(15)	McGauvran Hall UMass Lowell  Director: Jim Rogers	\$34M	\$34M	N/A	April 2016	Yes	N/A



(16)	Walton Elementary School Wakefield, MA	\$6M	\$6M	N/A	September 2018	Yes	N/A
Director: Jim Rogers							

8. Capacity: Identify all current/ongoing Work by Prime Applicant, Joint-Venture Members or Sub-consultants. Identify project participants.

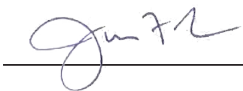
Project Name And Location Project Director	b. Brief Description Of Project And Services	c. Original Project Budget	d. Current Project Budget	d. Project Completion Date	e. Current forecast completion date On Time	f. Original Construction Contract Value	g. Change Orders	h. Number and dollar value of claims
1. Pickering Middle School Lynn, MA Director: Lynn Stapleton	Renovation of Existing or New Middle School OPM Services	\$140M (TBD)	\$140M (TBD)	January 2025 (Feasibility Study)	Yes	TBD	N/A	N/A
2. Florence Roche Elementary School Groton, MA Director: David Saindon	Elementary School  OPM Services	\$79M	\$79M	July 2024	Yes	\$61M	N/A	N/A
3. Agawam High School Agawam, MA Director: James Riefstahl	High School Feasibility Study OPM Services	\$170M (TBD)	\$170M (TBD)	August 2024 (Feasibility Study)	TBD	TBD	N/A	N/A
4. John R. Pierce School Brookline, MA Director: Jim Rogers	Pre-K through Grade 8 School Feasibility Study OPM Services	\$225M (TBD)	\$225M (TBD)	March 2027	Yes	TBD	N/A	N/A
5. Revere High School Revere, MA Director: James Riefstahl	High School Feasibility Study OPM Services	\$415M (TBD)	\$415M (TBD)	February 2027	Yes	TBD	N/A	N/A
6. Driscoll School Brookline, MA Director: Jim Rogers	New Pre-K through Grade 8 Building, 800 students OPM Services	\$115M	\$115M	Summer 2024	Yes	\$93.8M	\$5.6M	N/A
7. Whittier Tech High School Haverhill, MA Director: David Saindon	Regional Voc Tech High School Feasibility Study OPM Services	\$300M (TBD)	\$300M (TBD)	December 2023 (Feasibility Study)	TBD	TBD	N/A	N/A
8. Waltham High School Waltham, MA Director: Jacobs (sub)	New High School including a Chapter 74 curriculum OPM Services	\$375M	\$375M	May 2024	Yes	\$113.3M	\$0	N/A
9. Wakefield Memorial High School, MA Director: Lynn Stapleton	High School Feasibility Study OPM Services	\$220M (TBD)	\$220M (TBD)	December 2022 (Feasibility Study)	TBD	TBD	N/A	N/A
10. South Shore Tech High Hanover, MA Director: Jen Carlson	Regional Voc Tech High School Feasibility Study OPM Services	\$280M (TBD)	\$280M (TBD)	June 2024 (Feasibility Study)	TBD	TBD	N/A	N/A
11. Tyngsborough Middle Tyngsborough, MA Director: David Saindon	New Middle School for Grades 6-8, 480 students OPM Services	\$83M	\$83M	March 2026	Yes	\$7.1M	N/A	N/A

9. References: Provide the following information for completed and current Projects listed above in 7 and 8 for which the Prime Applicant has performed, or has entered into a contract to perform Owner's Project Management Services for all Public Agencies within the Commonwealth within the past 10 years.

a.	Project Name And Location Project Director	Client's Name, Address and Phone Number. Include Name of Contact Person	Project Name And Location Project Director	Client's Name, Address and Phone Number. Include Name of Contact Person	Project Name And Location Project Director	Client's Name, Address and Phone Number. Include Name of Contact Person
1)	Billerica Memorial High School Billerica, MA  David Saindon	Town of Billerica 365 Boston Road Billerica, MA 01821 Contact: Timothy Piwowar 978-436-0783	7) Lincoln Campus Center Dining Services Renovation, UMass Amherst  Jim Rogers	UMBA 1 Beacon Street, 31st Flr Boston, MA 02108 Contact: Patricia Filippone 781-249-7458	13) Lucretia & Joseph Brown Elementary School Marblehead, MA  David Saindon	Gerry School Building Committee Vice Chair Contact: Ralph Wallace 781-929-5681
2)	Nashoba Valley Technical High School ARP Westford, MA  Lynn Stapleton	Nashoba Valley Technical School District 100 Littleton Road, Westford Contact: Dr. Denise P. Pigeon 978-692-4711 X1103	8) McGauvran Hall Renovation UMass Lowell  Jim Rogers	UMass Lowell Wannalancit Business Center Lowell, MA 01854 Contact: Jean Robinson 978-934-4545	14) Florence Roche Elementary School Groton, MA  David Saindon	Groton Dunstable Regional School District 344 Main Street, Groton, MA Contact: Dr. Laura Chesson 978-618-4557
3)	Springfield Central High SLI and Springfield ARPs Springfield, MA Jim Rogers Lynn Stapleton	City of Springfield 36 Court Street, Room 312 Springfield, MA 01103 Contact: Peter Garvey 413-265-1109	9) Fox Hall Renovation and/or Addition Project UMass Lowell  Jim Rogers	UMass Lowell Wannalancit Business Center Lowell, MA 01854 Contact: Jean Robinson 978-934-4545	15) John R. Pierce and Driscoll Schools Brookline, MA  Jim Rogers	Public Schools of Brookline 333 Washington Street Brookline, MA 02445 Contact: Matt Gillis 617-730-2419
4)	Medford High School SLI Project Medford, MA  Jim Rogers	MSBA 40 Broad Street, Ste 500 Boston, MA 02109 Contact: Joe Giorgi 617-720-4466	10) BMC Durfee High and Morton Middle Schools Fall River, MA  Jim Rogers Lynn Stapleton (Durfee)	Fall River Public Schools 417 Rock Street Fall River, MA 02720 Contact: Ken Pacheco 508-922-6714	16) Tyngsborough Middle School Tyngsborough, MA  David Saindon	Tyngsborough Public Schools 50 Norris Road Tyngsborough, MA 01879 Contact: Michael Flanagan 978-877-9433
5)	Revere High School and Garfield Elementary School ARP Project Revere, MA  Lynn Stapleton	Revere Public Schools 101 School Street Revere, MA 02151 Contact: Dianne Kelly 781-286-8226	11) Wakefield Memorial High, Public Safety and Walton Elementary Wakefield, MA  Lynn Stapleton	Wakefield Permanent Building Committee 1 Lafayette Street Wakefield, MA 01880 Contact: Joe Bertrand 781-569-0020	17) Whittier Tech High School Haverhill, MA  David Saindon	Whittier Tech High School 115 Amesbury Line Road, Haverhill, MA Contact: Maureen Lynch 978-804-1535
6)	Carver Middle/High School ARP Project Carver, MA  Lynn Stapleton	Town of Carver 108 Main Street Carver, MA 02330 Contact: Michael Milanoski 508-866-3401	12) Pickering Middle School, Lynn, MA  Lynn Stapleton	Inspectional Servies Dept. 3 City Hall Square Lynn, MA 01901 Contact: Michael Donovan 781-586-6820	18) Waltham High School Waltham, MA  Lynn Stapleton	Waltham Public Schools 617 Lexington Street, Waltham, MA Contact: Brian Reagan 781-314-5400

9. Use This Space To Provide Any Additional Information Or Description Of Resources Supporting The Qualifications Of Your Firm And That Of Your Sub-consultants.

10. I hereby certify that the undersigned is an Authorized Signatory of Firm and is a Principal or Officer of Firm. The information contained in this application is true, accurate and sworn to by the undersigned under the pains and penalties of perjury.

Submitted By (Signature) 

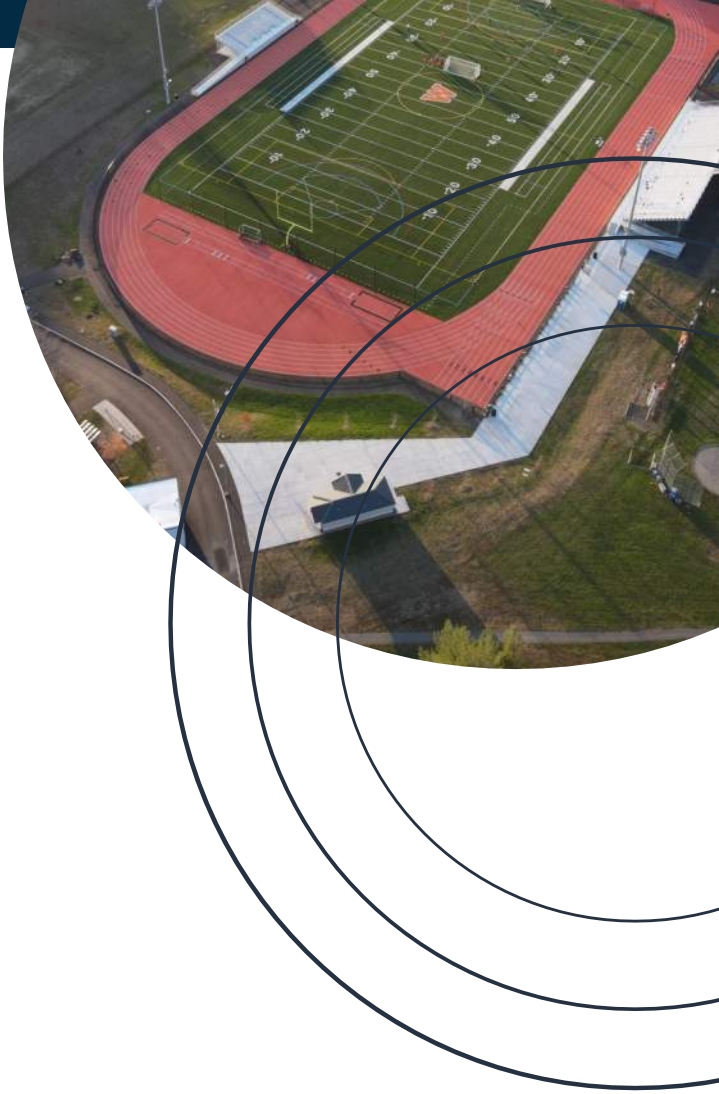
Printed Name And Title Jim Rogers, Owner

Date 3/15/2023

# SECTION THREE

## PROJECT EXPERIENCE

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# SECTION THREE

## PROJECT EXPERIENCE



**JOHN R. PIERCE K-8 SCHOOL**  
Brookline, MA

### PROJECT HIGHLIGHTS

The John R. Pierce School in Brookline, Massachusetts is currently in the Schematic Design phase. The school will be a 4 section, K-8 school designed for 725 students. The existing Pierce School is located in the heart of downtown Brookline on a busy civic campus with Town Hall, the Public Health Building, and the Public Library, and the site is surrounded by residential and mixed use buildings, religious buildings, the police and fire department headquarters, and a courthouse.

The existing Pierce School has a rich history in Brookline and is one of the longest continuously operating schools in the state, being built in 1854. The feasibility options ranged from a full building renovation of the existing school to an addition/renovation of the existing building, to all new construction. Leftfield has a long working relationship with the Town of Brookline, and are also the OPM on the K-8 Michael Driscoll School project.

CLIENT.....	TOWN OF BROOKLINE
SERVICES.....	OWNER'S PROJECT MANAGER
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	170,000 SF (APPROX)
PROJECT COST.....	\$225 MILLION (ESTIMATED)
SCHEDULE.....	MARCH 2027 (ESTIMATED)
ARCHITECT.....	MILLER DYER SPEARS / SASAKI
CONTRACTOR.....	CONSIGLI CONSTRUCTION COMPANY



**DRISCOLL K-8 SCHOOL**  
Brookline, MA

### PROJECT HIGHLIGHTS

LeftField has been retained by the Town of Brookline as Owner's Project Manager for the design and construction of the Driscoll Elementary School. In December of 2018, the Town voted to move the project into the Schematic Design Phase. This vote allowed the Driscoll School Building Advisory Committee and architects to continue developing and designing the school based on the unique, preferred design "Option H – Modified Star."

The Driscoll School Project is part of Brookline's long-term capital plan to address overcrowded schools, outdated and poor facilities, and enrollment growth experienced by the District over the past decade. The K-8 Driscoll School currently serves over 600 students. In December of 2019, Brookline voters approved construction of a brand new school and play space for \$115.3 million. The new building is designed to accommodate the school's projected enrollment of approximately 800 students. This includes 8 new classrooms and increasing the size of the school from 98,000sf to 154,260sf.

CLIENT.....	TOWN OF BROOKLINE
SERVICES.....	OWNER'S PROJECT MANAGER
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	154,000 SF
PROJECT COST.....	\$115 MILLION
SCHEDULE.....	COMPLETION SUMMER 2024
ARCHITECT.....	JONATHAN LEVI ARCHITECTS
CONTRACTOR.....	GILBANE BUILDING COMPANY



# SECTION THREE

## PROJECT EXPERIENCE



**ELEMENTARY SCHOOL FEASIBILITY STUDY**  
Medfield, MA

### PROJECT HIGHLIGHTS

The new Elementary School in Medfield would have been a 187,700 sf with a design enrollment of 575 students, serving Grades 4-5 (matching the existing school grade configuration). This Project sought approval from Town Meeting in November 2021 but did not get approved. The work would have included the construction of a new elementary school next to the existing Wheelock School, creating a new “School Campus” which would allow for easier transitions. The existing School would be vacated by students, allowing the Park and Recreation Department to repurpose the building as a town wide recreation center. LeftField and Arrowstreet advised the Building Committee on choosing the CMR delivery method as it was the best method suited for the project after analyzing the project cost/schedule impacts. LeftField was critical in assisting the Town of Medfield during the pandemic to keep the project on schedule, and to continue engaging the public and solicit feedback from the broader community.

CLIENT.....	TOWN OF MEDFIELD
SERVICES.....	OWNER'S PROJECT MANAGER
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	187,700 SF
PROJECT COST.....	\$74.7 MILLION
SCHEDULE.....	FEASIBILITY STUDY COMPLETED 2021
ARCHITECT.....	ARROWSTREET
CONTRACTOR.....	BOND BUILDING COMPANY



**FLORENCE ROCHE ELEMENTARY SCHOOL**  
Groton, MA

### PROJECT HIGHLIGHTS

In the summer of 2019, the Groton-Dunstable Regional School District retained LeftField as their OPM for the Florence Roche Elementary School Feasibility Study Project. By Fall 2019, Studio G Architects was selected as the Designer. As the feasibility study progressed, multiple options and sites were analyzed. In the end, as a result of a thorough design and cost analysis the District selected a new school to be constructed behind the existing Florence Roche School. Once completed, roughly 120 Groton students that currently attend elementary school in Dunstable will return to the Florence Roche School in Groton. With successful project approvals from the MSBA and Town of Groton in April 2021, the project commenced construction in Spring of 2022 and be complete for Fall of 2024. This project has remained on schedule despite the COVID-19 pandemic.

CLIENT.....	GROTON-DUNSTABLE REGIONAL DISTRICT
SERVICES.....	OWNER'S PROJECT MANAGER
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	110,000 SF
PROJECT COST.....	\$79 MILLION
SCHEDULE.....	TO BE COMPLETED 2024
ARCHITECT.....	STUDIO G ARCHITECTS
CONTRACTOR.....	GILBANE BUILDING COMPANY

# SECTION THREE

## PROJECT EXPERIENCE



**TYNGSBOROUGH MIDDLE SCHOOL**  
Tyngsborough, MA

### PROJECT HIGHLIGHTS

The Town of Tyngsborough recently selected Leftfield as their Owner’s Project Manager for their Middle School Feasibility Study. This project will be funded in part through the MSBA and has an enrollment of 480 students. Currently, the project is in the stage of design; however, the project is anticipated to be roughly 100,000 square feet with an overall total project budget of about \$83M.

CLIENT.....	TOWN OF TYNGSBOROUGH
SERVICES.....	OWNER’S PROJECT MANAGER
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	APPROX. 100,000 SF
PROJECT COST.....	\$83 MILLION
SCHEDULE.....	MARCH 2026
ARCHITECT.....	JCJ ARCHITECTURE
CONTRACTOR.....	FONTAINE BROTHERS



**MORTON MIDDLE SCHOOL**  
Fall River, MA

### PROJECT HIGHLIGHTS

MA-CHPS Gold for sustainability. New 3-story 130,000 square foot middle school on the site of the existing Morton School. The classrooms have been configured into pods clustered around science labs. The project includes a new state of the art auditorium, cafeteria, gymnasium, and TV studio. A second phase of the project provided parking for the new Middle School by demolishing the existing Carroll School and constructing a parking lot. Although \$3M of unforeseen hazardous materials within the soils required removal, the project was still completed on schedule. LeftField was a sub consultant to CDR Maguire.

CLIENT.....	CITY OF FAL RIVER
SERVICES.....	OWNER’S PROJECT MANAGER (SUBCONSULTANT)
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	300,000 SF
PROJECT COST.....	\$54 MILLION
SCHEDULE.....	COMPLETED 2013
ARCHITECT.....	MOUNT VERNON GROUP ARCHITECTS
CONTRACTOR.....	MAGUIRE GROUP / LEFTFIELD



# SECTION THREE

## PROJECT EXPERIENCE



**WOODLAND ELEMENTARY SCHOOL\***  
Milford, MA

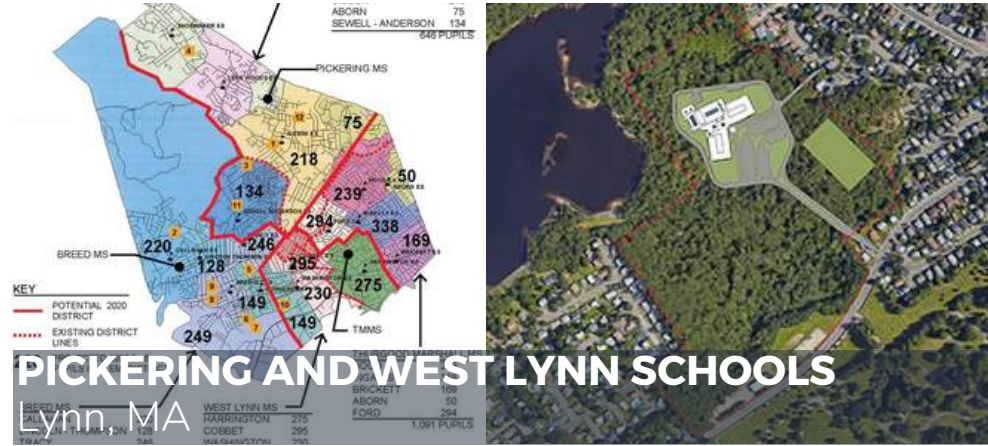
### PROJECT HIGHLIGHTS

This project was constructed on the occupied site of the existing Woodland Elementary School which houses a grade 3-5 configuration. The biggest challenge was the difficult site conditions and avoiding schedule impacts. A boulder farm from the construction of the existing school was discovered during construction in the location of the new school's footprint. Because the site was heavily wooded with pockets of wetlands, it was not possible to relocate the new school elsewhere within the existing site.

The 132,539 SF, 3-story school was constructed on an accelerated schedule and completed in 15 months, ensuring that students only lived through one school year of construction which was critical to the Town.

CLIENT.....	TOWN OF MILFORD
SERVICES.....	OWNER'S PROJECT MANAGER
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	132,500 SF
PROJECT COST.....	\$60.9 MILLION
SCHEDULE.....	COMPLETED 2016
ARCHITECT.....	HMFH ARCHITECTS
CONTRACTOR.....	SHAWMUT DESIGN AND CONSTRUCTION

\*Managed by LF staff while employed by other firm



**PICKERING AND WEST LYNN SCHOOLS**  
Lynn, MA

### PROJECT HIGHLIGHTS

The Pickering Middle School feasibility study developed into three projects in one to address the needs of the District and its student population. Due to the age, wear and deterioration of the existing Pickering School and the severe overcrowding in the Lynn School District, it had become necessary to take the 1,660 design enrollment approved by the MSBA and split it into two new schools, one 1,100 student school and one 600 student school, placing the smaller school in the less student-populated Pickering district and the larger school in the more-populated Breed district. This would have allowed the Breed School to reduce its student population to the original design enrollment of 900 and convert classroom space previously repurposed from academic support space back to the original space intentions to facilitate parity among the District's middle school education program.

**This project did not pass at election in March 2017 but has since resurfaced as a new project recently back in the feasibility study phase. LeftField has again been retained as the OPM for the new feasibility study project.**

CLIENT.....	CITY OF LYNN
SERVICES.....	OWNER'S PROJECT MANAGER
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	260,000 SF
PROJECT COST.....	\$220 MILLION (FORMERLY) \$140M (CURRENTLY)
SCHEDULE.....	FEASIBILITY STUDY COMPLETION DECEMBER 2022
ARCHITECT.....	SMMA
CONTRACTOR.....	BOND BUILDING COMPANY

# SECTION THREE

## PROJECT EXPERIENCE



**WAKEFIELD MEMORIAL HIGH SCHOOL**  
Wakefield, MA

### PROJECT HIGHLIGHTS

In May of 2021, the Town of Wakefield teamed up with LeftField as the OPM and SMMA as Architect for the new Wakefield Memorial High School Feasibility Study. The existing High School has numerous physical building challenges, the most significant being related to the buildings envelope and lack of thermal insulation in the exterior walls, poor ventilation and air quality of the mechanical systems, outdated electrical and fire alarm systems, insufficient plumbing and large sections of the building that are not ADA/MAAB compliant. Most importantly, the school's accreditation is at warning level with NEASC due to the conditions of their science rooms. The Feasibility Study has been completed and a preferred option is being developed in Schematic Design. Bond Building was procured as CM for the project and brought on at the beginning of Schematic Design. New construction on the existing football field and track will allow school operations to be maintained throughout construction, and after the completion of the school, the existing school will be demolished and the football field and track will be replaced.

CLIENT.....	TOWN OF WAKEFIELD
SERVICES.....	OWNER'S PROJECT MANAGER
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	260,000 SF
PROJECT COST.....	\$220 MILLION
SCHEDULE.....	FEASIBILITY STUDY COMPLETION DECEMBER 2022
ARCHITECT.....	SMMA
CONTRACTOR.....	BOND BUILDING COMPANY



**WALTHAM HIGH SCHOOL**  
Waltham, MA

### PROJECT HIGHLIGHTS

The new Waltham High School went through a rigorous site selection process and due to the lack of available and appropriate land in Waltham, a 43-acre site was taken by the Eminent Domain process. The project is well into construction and will complete in 2024. A 12-month blasting program and rock crushing process was completed prior to the start of construction. A 150-foot vertical cut was made into a ledge hill to sit the school and parking deck with athletic fields above. The Project also had to relocate a stream and associated wetlands which required an Environmental Impact Report (EIR). The comprehensive high school will house 1,830 students. It is 4-stories with 3-story sections at the front with roof terraces above, accessed from the 4th floor. The school steps up 1-story at the central connector to minimize the ledge removal. The school has 14 Chapter 74/ CVTE programs with 4 programs serving the public. Despite the volatility of the construction market during the GMP development period, this project has no construction change orders outside the GMP.

CLIENT.....	CITY OF WALTHAM
SERVICES.....	OWNER'S PROJECT MANAGER
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	400,000 SF
PROJECT COST.....	\$375 MILLION
SCHEDULE.....	COMPLETION BY 2024
ARCHITECT.....	SMMA
CONTRACTOR.....	CONSIGLI



# SECTION THREE

## PROJECT EXPERIENCE



### PROJECT HIGHLIGHTS

In the fall of 2021, the Whittier Regional Vocational Technical School District awarded LeftField the OPM services for the High School Feasibility Study Project, and in June 2022, JCJ Architecture was selected as the Designer. As the feasibility study continues to unfold, the team is tasked with coming up with a solution to improve learning spaces and increase the number of Vocational/Technical programs in an effort to continue to keep current with the employment demands and trends in the community.

The school serves grades 9-12, with students from 3 cities and 8 towns. The goals are to increase size of certain programs, determine best locations within the building for those programs as well as furthering the educational mission of the school.

CLIENT.....	WHITTIER REG VOC TECH SCHOOL DISTRICT
SERVICES.....	OWNER'S PROJECT MANAGER
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	417,000 SF
PROJECT COST.....	\$300 MILLION (TBD)
SCHEDULE.....	FEASIBILITY ESTIMATED COMPLETION 2023
ARCHITECT.....	JCJ ARCHITECTURE
CONTRACTOR.....	TBD



### PROJECT HIGHLIGHTS

In the fall of 2021, the Revere School District awarded LeftField the OPM services contract for the Revere High School Feasibility Project. The Revere High School building was designed in 1970 and built in 1971. The core of the building is a 3-story steel structure built on a concrete slab foundation with an attached auditorium and athletic field house. Since then, routine maintenance has been performed and several major repairs have been made to keep the building open. The current building, serving grades 9-12 and special needs students, is 324,375 square feet and located in a residential area with inadequate open space around the campus. With enrollment steadily increasing over the last ten years, there needed to be a plan to accommodate the influx of students entering the school district. LeftField was hired to help with the study that will identify community concerns such as traffic and congestion, identify alternative sites, create an innovative design that will allow for transformable spaces and multi-use facilities and create a space that becomes a hub for community activities. This project is on hold pending eminent domain and permitting activities.

CLIENT.....	CITY OF REVERE
SERVICES.....	OWNER'S PROJECT MANAGER
DELIVERY METHOD.....	CM-AT-RISK
BUILDING AREA.....	420,000, SF
PROJECT COST.....	\$415 MILLION (TBD)
SCHEDULE.....	SEPTEMBER 2022 (DESIGN COMPLETION)
ARCHITECT.....	PERKINS EASTMAN
CONTRACTOR.....	TBD

# SECTION FOUR

## REQUIRED CERTIFICATIONS



**CITY OF LEOMINSTER, MASSACHUSETTS**

**Owner's Project Management Services – Fall Brook Elementary School**

**CERTIFICATIONS REQUIRED BY LAW  
FOR PUBLIC CONSTRUCTION CONTRACTS**

You must **COMPLETE** and **SIGN** the following certifications. You must also print, at the bottom of this page, the name of the contractor for whom these certifications are submitted.

**TAX COMPLIANCE**

Pursuant to Chapter 62C of the Massachusetts General Laws, Section 49A(b), I, the undersigned, authorized signatory for the below named contractor, do hereby certify under the pains and penalties of perjury that said contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

**NON-COLLUSION**

The undersigned certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.

**PUBLIC CONTRACTOR DEBARMENT**

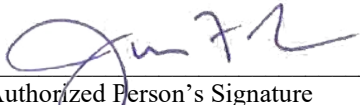
The undersigned certifies under penalty of perjury that the below named contractor is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

**OSHA TRAINING**

Pursuant to G.L. c. 30, §39S, the Contractor hereby certifies under penalties of perjury as follows:

- (1) Contractor is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed in the work;
- (2) All employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and they shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and
- (3) All employees to be employed in the work subject to this contract have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration.

**COMPLETE AND SIGN BELOW:**

  
\_\_\_\_\_  
Authorized Person's Signature

**March 15, 2023**  
\_\_\_\_\_  
Date

**Jim Rogers, Principal/Owner**  
\_\_\_\_\_  
Print Name & Title of Signatory

**LeftField, LLC**  
\_\_\_\_\_  
Name of Contractor

**CERTIFICATE OF AUTHORITY**

**At a duly authorized meeting of the Board of Directors of the**

\_\_\_\_\_ held on \_\_\_\_\_  
(Name of Corporation) (Date)

it was VOTED that:

\_\_\_\_\_ (Name) \_\_\_\_\_ (Officer)

of this company, be and he/she hereby is authorized to execute contracts and bonds in the name, and on behalf of, said company, and affix its corporate seal hereto; and such execution of any contract or obligation in this company's name on its behalf by such

\_\_\_\_\_ under seal of the Company; will be binding upon this Company.  
(Officer)

A True Copy,

ATTEST: \_\_\_\_\_

TITLE: \_\_\_\_\_

PLACE OF BUSINESS: \_\_\_\_\_

I hereby certify that I am the \_\_\_\_\_ of \_\_\_\_\_  
(Title) (Name of Corporation)

\_\_\_\_\_ and that \_\_\_\_\_  
(Officer/Name)

is duly elected \_\_\_\_\_ of said company; and the above vote has not  
(Position/Title)

been amended or rescinded and remains in full force and effect as of the date of this contract.

CORPORATE SEAL:

\_\_\_\_\_  
Clerk's Signature

\_\_\_\_\_  
Clerk's Printed Name

Not Applicable (see attached)  
Not a Corporation (see attached)





*The Commonwealth of Massachusetts*  
*Secretary of the Commonwealth*  
*State House, Boston, Massachusetts 02133*

William Francis Galvin  
Secretary of the  
Commonwealth

January 3, 2023

TO WHOM IT MAY CONCERN:

I hereby certify that a certificate of organization of a Limited Liability Company was filed in this office by

**LEFTFIELD, LLC**

in accordance with the provisions of Massachusetts General Laws Chapter 156C on **November 20, 2007.**

I further certify that said Limited Liability Company has filed all annual reports due and paid all fees with respect to such reports; that said Limited Liability Company has not filed a certificate of cancellation; that there are no proceedings presently pending under the Massachusetts General Laws Chapter 156C, § 70 for said Limited Liability Company's dissolution; and that said Limited Liability Company is in good standing with this office.

I also certify that the names of all managers listed in the most recent filing are: **NONE**

I further certify, the names of all persons authorized to execute documents filed with this office and listed in the most recent filing are: **AMY MCDONALD ROGERS, JAMES F. ROGERS, JR.**

The names of all persons authorized to act with respect to real property listed in the most recent filing are: **AMY MCDONALD ROGERS, JAMES F. ROGERS, JR.**



In testimony of which,  
I have hereunto affixed the  
Great Seal of the Commonwealth  
on the date first above written.

*William Francis Galvin*  
Secretary of the Commonwealth

Attachment D

TO BE RETURNED WITH OPM RFS PROPOSAL SUBMISSION

**City of Leominster, Massachusetts  
Office of the Purchasing Agent**

**Request for Services**

**Owner's Project Management Services – Fall Brook Elementary School**

Addenda Acknowledgement

Proposal Submission Date: 11:00 A.M., March 15, 2023

The Bidder acknowledges receipt of the following addenda:

Addenda # \_\_\_\_\_ Dated: \_\_\_\_\_

Addenda # \_\_\_\_\_ Dated: \_\_\_\_\_

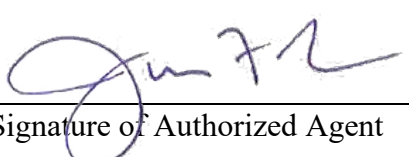
Addenda # \_\_\_\_\_ Dated: \_\_\_\_\_

Addenda # \_\_\_\_\_ Dated: \_\_\_\_\_

Addenda # \_\_\_\_\_ Dated: \_\_\_\_\_

-- OR --

None: ✓\*

  
\_\_\_\_\_  
Signature of Authorized Agent

LeftField, LLC  
\_\_\_\_\_  
Company Name (Please Type)

Jim Rogers, Principal/Owner  
\_\_\_\_\_  
Printed Name & Title

March 14, 2023  
\_\_\_\_\_  
(Date)

\*No Addenda were received as of 1:30pm on March 14, 2023 when this file was printed



THE RIGHT CHOICE IN PROJECT MANAGEMENT

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Boston | Worcester | Providence